

Delamere & Oakmere Parish Council

Annual Parish Meeting

**MINUTES OF THE ANNUAL PARISH MEETING OF DELAMERE AND OAKMERE
PARISH COUNCIL HELD ON MONDAY 16TH APRIL 2018 AT 7.15 P.M.
DELAMERE COMMUNITY CENTRE, STATION ROAD, DELAMERE**

Present: Councillors D Rutter, J Edwards, T Overland, C Ball, J Powell, A Bell, C George, A Gore, D Wheeler, J Inskip and K MacVicker.

Also, present Clerk, Mrs J Monks, Cheshire West and Chester Ward Councillor J Leather and three members of the public were present.

1 Welcome and apologies for absence

Councillor D Rutter welcomed everyone to the Parish Council meeting. Councillor G Smith was not in attendance.

2 Chairman's Annual report

The Chairman of the Parish Council, Councillor D Rutter gave an annual report as follows; Firstly I would like to thank Yvonne Billows and Robin Ackerley for their commitment to Delamere and Oakmere Parish Council and it is great that we now have a full Parish Council. A lot of change is happening in our area now we have the Marley site starting to take shape over the next couple of years, which will result in 160 houses being built. The Court House will hopefully start work soon and will be back to its former glory. Tilcon Sand Quarry has planning for lodges, which will benefit our community when it gets started and Delamere Forest has its plans for development and time will tell how all this works out. Parking on grass verges seems to be a major problem in the area with people looking to park and walk in our beautiful part of Cheshire and unfortunately I don't think this problem will go away. We have been invited to Crown Sand Quarry, which is very interesting, and the Parish Councillors will be visiting the Marley site. I know that we have issues with the gas line that was promised on the first plan but it seems to be coming from the Norley side. The Frith Avenue project is getting ready to move forward and a great amount of time and effort has been put into this. Many thanks go to all. I would like to thank all Councillors for their support over the last year and Councillor John Leather for keeping us well informed about what is happening in Cheshire West and Chester Council. I would like to thank Councillor Clive George and Phil Neave for producing the Delamere and Oakmere news, which is a great magazine about our special area and finally our clerk Joanne for all the hard work she has done over the last year keeping us all informed and updated. We all appreciate this.

3 Open discussion

No one wished to raise any issues at this point.

Delamere & Oakmere Parish Council Meeting

<p>MINUTES OF THE MONTHLY, PARISH MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 16TH APRIL 2018 AT 7.15P.M. DELAMERE COMMUNITY CENTRE, STATION ROAD, DELAMERE</p>

Present: Councillors D Rutter, J Edwards, T Overland, C Ball, J Powell, A Bell, C George, A Gore, D Wheeler, J Inskip and K MacVicker.

Also, present Clerk, Mrs J Monks, Cheshire West and Chester Ward Councillor J Leather and three members of the public were present.

Public Speaking Time

A member of the public addressed the Parish Council with regards to the lease renewal for Eddisbury Borehole. The member of the public was concerned that United Utilities would block off all public access to the field and asked for the Parish Council's assistance so public access would be maintained. Councillor D Rutter confirmed that this would be discussed under agenda item 13.

A member of the public addressed the Parish Council with regards to concerns over the use of the haulage yard and the planning application submitted for self contained storage units on this site when this was very close to residential properties. Cheshire West and Chester Ward Councillor J Leather confirmed that he would assist in this matter and asked the resident to contact directly regarding this.

1 Welcome and apologies for absence

Councillor D Rutter welcomed everyone to the Parish Council meeting. Councillor G Smith was not in attendance.

2 Member's Code of Conduct and declarations of interest

None declared.

3 Stoneyford Lane Parking, no waiting signs

The clerk confirmed that grass verge posts had been ordered through Cheshire West and Chester Council.

The clerk had contacted both the Highways Department of Cheshire West and Chester Council and the police regarding the 'Police no waiting' signs and a picture had been provided. The cost of installation was £300.00 per sign.

RESOLVED that;

No signs would be purchased at this time, however this would be reviewed dependant upon the success of the grass verge marker posts.

4 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the Delamere and Oakmere Parish Council meeting on Monday 19th March 2018 be approved as a correct record.

5 Progress Reports and Outstanding Items

The clerk advised the Parish Council that the next Crown Farm Liaison meeting is on Thursday 3rd May. The clerk will confirm the names and numbers of the Parish Councillors attending and ask if residents could attend.

The clerk has received several requests from residents to empty the dog waste bin at Frith Avenue. As Cheshire West and Chester Council are responsible for emptying this dog waste in any request for it to be emptied needs to be sent to Cheshire West and Chester Council directly.

The clerk received a response from the Principal Planner at Cheshire West and Chester Council regarding the Forestry Commission appeal which has been allowed. This confirms that the Planning Inspector has approved the appeal with 34 planning conditions and these conditions have been set and cannot be appealed or added to.

6 Correspondence

Cheshire West and Chester Council have confirmed that the total Special Expenses to be raised from residents in the Delamere & Oakmere parish in 2018/19 is £1,899, which equates to a Band D charge of £2.81. This all relates to the Little Wood play area. As no parishes pay for their own PCSO provision, there is no longer the potential for double taxation, so a Special Expense charge related to PCSO provision is no longer required.

The clerk received an email dated 27th March 2018 from the Highways Department of Cheshire West and Chester Council informing that they will be undertaking an informal consultation on the proposed speed limit reductions on the B5152 Delamere Road/Blakemere Road, Ashton Road, School Lane & Post Office Lane, Hatchmere. Local residents in the effected areas will receive notification outlining the proposals and have the opportunity to provide feedback. The clerk had asked Norley Parish Council their view on this matter however no response had been received. The clerk was requested to contact Norley Parish Council and put this as an agenda item for the next Parish Council meeting in May.

7 Planning

The Parish Council considered all of the planning applications that had been received up to 16th April 2018.

RESOLVED that;

18/01210/FUL, Concrete batching plant at Cheshire Sands Quarry, Crown Sands Quarry Stoneyford Lane Oakmere. As a site visit and meeting was to be arranged at the beginning of May to discuss, the clerk was asked to contact the Planning Department of Cheshire West and Chester Council to ask for an extension of time to submit comments.

8 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chairman.

Bank account balance is £29,511.99 as at 31st March 2018. (The bank balance amount includes the New Homes Bonus fund)

Total of earmarked funds to date is £6,762.52. Earmarked funds as follows;

£675.00 earmarked funds for the speed limit contribution for Abbey Lane and Station Road as requested by Cheshire West and Chester Council resolved to spend this in November 2015 minutes.

£334.00 for contribution for the speed limit reduction for Stoneyford Lane, (subject to plans), resolved to spend in November 2016 minutes.

£1,458.00 left for cost of the Forestry Commission legal fees for a 25-year lease on the land at Frith Avenue, resolved to spend this in December 2016 minutes. (Amount of £1,032.00 paid in March 2017 towards solicitors fees.) (deducted from the New Homes Bonus fund).

£880.00 earmarked funds for the speed limit contribution for A54 Middlewich Road resolved to spend this in February 2017 minutes. (deducted from the New Homes Bonus fund).

£1,122.69 for the contribution for the speed limit reduction for Ashton Lane in Delamere, resolved to spend this in July 2017 minutes. (deducted from the New Homes Bonus fund).

£872.83 for Parish Council solicitors fees (Butcher & Barlow) appointed 16th October 2017. (deducted from the New Homes Bonus fund).

£1,420.00 for verger marker posts along Stoneyford Lane, resolved to spend in March 2018 minutes (deducted from the New Homes Bonus fund).

New Homes Bonus fund (which is included in the bank balance) is £14509.80

£607.80 Unpaid cheques. February income was £44.00 advertising income.

RESOLVED that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for April	£337.56
Standing Order 21 st	Cheshire Pension Fund	Employers & employees contribution for April	£119.67
000962	Clerk	Expenses for April	£26.29
000963	Cheshire Association of Local Councils	Annual Subscription	£434.88
000964	Delamere Community centre	Room hire for April	£20.00
000965	Clive George	Solopress – printing of D & O newsletter	£336.00
000966	Mid-Cheshire Bridleway Association	Annual Subscription	£8.00
000967	Cheshire Association of Local Councils	Data Protection course for clerk	£35.00
000968	John Edwards	For email address hosting charge – Hosting UK.	£23.99
000969	Zurich Municipal	Annual Insurance	£399.89
000970	Cheshire Community Action	Annual Subscription	£20.00

10 Reconciliation of bank accounts

The clerk had undertaken a full banking reconciliation for year end and the bank balance as at 31st March 2018 was £28904.19 including £607.80 unpaid cheques.

The banking reconciliation was signed and dated by the Chairman of the Parish Council, Councillor D Rutter.

11 Bank standing order for Pension contributions

To authorise the amendment to the pension contribution standing order from the Parish Council's bank account to Cheshire Pension Fund.

The clerk informed that Parish Council that the employer contributions for Cheshire Pension Fund had increased from 20.80% to 21.30% from 1st April 2018. In light of this it was necessary to amend the bank standing order from £117.44 to £119.67.

RESOLVED that;

The necessary bank forms were completed and signed by two authorised signatories in order to amend the standing order from £117.44 to £119.67.

12 Marley Tiles gas pipe

It was clear that the gas pipe from the Marley tiles site would be taken from Hatchmere. As such no gas pipe would be installed along Station Road.

Councillor J Edwards will try and pursue this matter further with a local resident. However the funding for the installation would have to be raised via contributions from households who would benefit from the scheme.

As the housing development on the Marley Tiles site was progressing the clerk was requested to contact the site manager and arrange an informal visit for representatives of the Parish Council.

13 Eddisbury Borehole

Councillor C George and Councillor D Rutter had an informal meeting with representatives from Cheshire West and Chester Council regarding the Eddisbury Borehole on 11th April 2018.

They have been informed that United Utilities intend to retain ownership and control of the field for the indefinite future and that they have no present plans for any change of use. The issue seems to be with the emptying of the dog waste bins.

There are at present two bins, one at the top of the field next to the steps up to Eddisbury Hill Park, and the other at the bottom next to the gate. If only one is retained it should be the top one (with direct access from Eddisbury Hill Park).

RESOLVED that;

The Parish Council would contact Cheshire West and Chester Council asking them to regularly empty the dog waste bins. Councillor C George stated he would draft a letter accordingly and circulate for the clerk to issue to Cheshire West and Chester Council.

The clerk was requested to put this as an agenda item for the next Parish Council meeting in May.

14 Land at Frith Avenue

Councillor J Inskip was looking into funding options for this site.

15 Data Protection

The clerk confirmed that she was due to attend a Data Protection course on Wednesday 18th April in Holmes Chapel. The cost of the course was £35.00.

RESOLVED that;

The clerk can attend the course at the cost of £35.00 and this was to be discussed at the next Parish Council meeting.

16 Update from Cheshire West and Chester Councillors

Cheshire West and Chester Ward Councillor J Leather reported that there were an ongoing consultation regarding dog control and a call for comments regarding the provision of care in Cheshire West and Chester Council.

Cheshire West and Chester Ward Councillor J Leather stated that he had attended the Broadband cabinet upgrade with A Sandbach MP that Connecting Cheshire had arranged.

17 Councillor's report and future agenda items

Councillor J Powell stated that the Sandstone Ridge poster could be put up onto the Parish Council noticeboards as could other similar posters.

Councillor A Gore reported that the road surface on Eddisbury Hill was eroding and it was now getting to the state that it was too narrow for two way traffic and was becoming increasingly dangerous for pedestrians. The clerk was asked to report this to the Highways Department of Cheshire West and Chester Council for their attention. (This was reported under 4829148.)

Councillor J Inskip asked for volunteers in order to undertake a speed watch campaign in the area.

Councillor J Inskip reported that had attended the Planning course from Cheshire Association of Local Councils and found that it was very informative. The slides will be circulated to all Parish Councillors for their attention.

Councillor D Wheeler confirmed that he undertaken an inspection of Little Wood for April.

18 Date and time of next meeting

Councillor D Rutter confirmed that the May meeting would also be the Annual Meeting which included the election of a Chairman and Vice-Chairman.

Annual meeting of the Parish Council and next monthly Parish Council meeting is Monday 14th May 2018 at 7.15pm at Delamere Community Centre.

Chairman's signature.....Dated.....

Page 298

Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 16th April 2018.