

Delamere & Oakmere Parish Council Meeting

<p>MINUTES OF THE MONTHLY, PARISH MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 11TH DECEMBER 2017 AT 7.15P.M. DELAMERE COMMUNITY CENTRE, STATION ROAD, DELAMERE</p>
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Present: Councillors D Rutter, J Edwards, T Overland, C George, C Ball, J Inskip, J Powell, A Bell and K MacVicker.

Also, present Clerk, Mrs J Monks, Cheshire West and Chester Ward Councillor J Leather and one member of the public were present.

Public Speaking Time

No members of the public wished to address the Parish Council.

1 Welcome and apologies for absence

Councillor D Rutter welcomed everyone to the Parish Council meeting. Councillor D Wheeler and Councillor A Gore sent their apologies for the meeting.

2 Member's Code of Conduct and declarations of interest

None declared.

3 Stoneyford Lane Parking

The clerk had requested quotes from the Highways Department of Cheshire West and Chester Council for the installation of verge marker posts along both sides of Stoneyford Lane in Oakmere (from the A556 to Crabtree Green Court) and for 'No Parking' signage to be erected. These quotes however had not yet been received. The clerk will chase up the Highways Department and this would be deferred until the next Parish Council meeting in January.

4 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the Delamere and Oakmere Parish Council meeting on Monday 20th November 2017 be approved as a correct record.

5 Progress Reports and outstanding items

The clerk received an email dated 23rd November 2017 from the Highways Department of Cheshire West and Chester Council with regards to the proposed speed limit amendment for Ashton Road and the B5152. They confirmed that the scheme has been submitted to the contract delivery team for implementation. However due to staffing resources and several other significant on-going highway projects they have no timescale for implementation.

The clerk had arranged for a site visit for Marley Tiles on Friday 8th December 2017 at 10am. The visit was thought to be very beneficial and the clerk was requested to thank the site manager for this. The clerk was requested to include this on the outstanding items list in order to plan a further visit in the spring of 2018.

The PCSO confirmed in an email dated 3rd December 2017 that the Speed Indicator Device the PCSO was using was not working however, he had managed to find a replacement and this will be used in Delamere when he can. Councillor J Inskip said he would contact the clerk with the numbers involved that wished to receive speed indicator device training. The clerk was asked to thank the PCSO for his continued work in the Parish and ask him if he could possibly attend a Parish Council meeting in the near future.

The clerk received an email response dated 6th December from the Head Teacher of Delamere Academy regarding car parking.

The Highways Department of Cheshire West and Chester Council have provided an update on the A54 Middlewich Road speed reduction scheme in an email dated 5th December 2017. They have confirmed that all the new poles for the scheme have now been erected. They have confirmed that the contractors have not yet installed the new 50mph speed limit signs, as they are waiting for the street lighting contractor to supply an electrical connection to the illuminated speed limit signs on the Tarporley side of the A49 Sandybrow Crossroads. The contractors will need to install temporary 4-way traffic signals to undertake this work and as such it will be completed after Christmas.

The Highways Department of Cheshire West and Chester Council have confirmed in an email on 5th December 2017 that the road safety team are currently programming a survey for the speed limit change for Stoneyford Lane; however, there has been a delay as the survey could not be undertaken due to the works on the A556 near to Stoneyford Lane.

The clerk confirmed that she had sent the completed forms to Butcher & Barlow solicitors in Frodsham regarding the lease at Frith Avenue.

Councillor J Inskip had undertaken an inspection of Little Wood and the clerk was requested to report the missing handrail and request replacement and to request that the anti-slip mesh was replaced on the boardwalk.

6 Correspondence

None received.

7 Planning

The Parish Council considered all of the planning applications that had been received up to 11th December 2017.

RESOLVED that;

(a) No objections were made to 17/05180/FUL, Application for a Material Change of Use of Land to site 7 Camping Pods and associated work (Partially in retrospect). Fishpool Farm Fishpool Road Delamere.

8 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chairman.

Bank account balance is £33,225.03 as at 30th November 2017 (The bank balance amount includes the New Homes Bonus fund)

Total of earmarked funds to date is £5,297.52.

Earmarked funds as follows;

£675.00 earmarked funds for the speed limit contribution for Abbey Lane and Station Road as requested by Cheshire West and Chester Council resolved to spend this in November 2015 minutes.

£334.00 for contribution for the speed limit reduction for Stoneyford Lane, (subject to plans), resolved to spend in November 2016 minutes.

£1,458.00 left for cost of the Forestry Commission legal fees for a 25-year lease on the land at Frith Avenue, resolved to spend this in December 2016 minutes. (Amount of £1,032.00 paid in March 2017 towards solicitors fees.)

£880.00 earmarked funds for the speed limit contribution for A54 Middlewich Road resolved to spend this in February 2017 minutes.

£1,122.69 for the contribution for the speed limit reduction for Ashton Lane in Delamere, resolved to spend this in July 2017 minutes.

£872.83 for Parish Council solicitors fees (Butcher & Barlow) appointed 16th October 2017.

£356.36 unpaid cheques. December income was £96.00 advertising income.

The clerk's salary has been set up to be paid by standing order on 21st of each month for £325.72. However, as the clerk pays 20% tax on her earnings, this month's salary is £325.52. The Inland Revenue tax is 20p more. The clerk has paid a cheque in from her personal bank account to the Parish Council for 20p as she will be overpaid by this amount by the standing order.

RESOLVED that; the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for December	£325.72(see note above)
Standing Order 21 st	Cheshire Pension Fund	Employers & employees contribution for December	£113.31
000942	Delamere Community Centre	Room hire for Frith Avenue project and Parish Council meeting	£20.00
000943	Destroyed		
000944	HMRC	Quarterly payment	£244.20
000945	Clerk	Expenses for December	£34.27

9 Parish Council bank account

The clerk has confirmed that the following are authorised to sign for the NatWest account. Mrs J Monks, Councillor D Wheeler, Councillor C George and J Edwards.

Councillor D Rutter confirmed that he will take the previously authorised forms to the NatWest in order to add him as an authorised signatory.

10 Delamere School Noticeboard

Councillor D Rutter will contact Delamere Academy school regarding this matter.

11 Outstanding invoices for July's newsletter.

Councillor C George confirmed that the outstanding invoices, NL4001 for £26.00 and NL4005 for £44.00 had been issued in error and therefore should be cancelled.

RESOLVED that;

The clerk was requested to cancel invoices NL4001 for £26.00 and NL4005 for £44.00.

12 Vacant Seat following the resignation of Robin Ackerley

The clerk confirmed that the vacant seat for the Delamere ward following the resignation of Councillor R Ackerley had been advertised as requested by the Elections Department of Cheshire West and Chester Council. The closing date has not yet expired as such the Parish Council cannot fill the seat via co-option until after the closing date of 12th December as such if no election is called.

Councillor K McVicker expressed concern regarding the lack of interest from any Oakmere residents, particularly in the Waste Lane and new Wainhomes site. Councillor J Edwards agreed to contact residents in order to try to engage with residents on behalf of the Parish Council.

The clerk was asked to put the co-option for the vacant seat on the agenda for the Parish Council meeting in January.

13 Land at Frith Avenue

Councillor J Inskip reported that the next meeting with residents was on 12th December 2017 at the Community centre and that a representative from Cheshire Community Action would be attending the meeting in relation to grant applications and that he would provide an update for the Parish Council in January.

14 Update from Cheshire West and Chester Councillors

Cheshire West and Chester Ward Councillor J Leather reported that Cheshire West and Chester Council had published a Local Plan (Part Two) Land Allocations and Detailed Policies Publication Draft document. Cheshire West and Chester Ward Councillor J Leather stated that this ended all the old Vale Royal Policies and replaced these with new ones. This consultation was ongoing until the end of January 2018. Councillor J Edwards confirmed that he had looked at the policies and that he would circulate an email with his concerns. The clerk was requested to put this on the agenda for the Parish Council meeting in January for consideration by the Parish Council.

Cheshire West and Chester Ward Councillor J Leather reported that there additional consultation from Cheshire West and Chester Council regarding the following;

- Consultation on Community Assets framework
- Low emission strategy
- Northwich Transport strategy
- Pharmacy needs assessment consultation

Cheshire West and Chester Council Ward Councillor J Leather reported that there may be a small amount of funds in the Ward Members budget for this financial year however these would have to be committed to projects by the end of January.

The Parish Council thanked Cheshire West and Chester Ward Councillor J Leather for his attendance and for his report to the Parish Council.

15 Councillor's report and future agenda items

Councillor C George reported that footpath number 8 around Abbeywood has now been cleared by the Forestry Commission and is back in use.

Councillor D Rutter reported that the footpath from Station Road to St Peters Church in Delamere has become overgrown and the grass and bushes need trimming back. The clerk was asked to report this to Cheshire West and Chester Council for their attention. The fault number for this is 4805898.

The clerk informed the Parish Council that she will undertake a full banking reconciliation as at 31st December 2017 and review this year's budget for the January Parish Council meeting. The clerk also informed the Parish Council that it will be necessary to set the budget and precept for 2018/2019 in January. The clerk noted that the Parish Council does also consider any donations in the January meeting. The clerk was asked to circulate the list of the previous donations and amounts to all the Parish Councillors for their attention.

16 Date and time of next meeting

The next Parish Council meeting is Monday 15th January 2018 at 7.15pm at Delamere Community Centre.

Chairman's signature.....Dated.....

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Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 11th December 2017.