

Delamere & Oakmere Parish Council

<p>MINUTES OF THE MONTHLY PARISH MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 18TH JULY 2016 AT 7.15 P.M. DELAMERE COMMUNITY CENTRE, STATION ROAD, DELAMERE</p>
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Present: Councillors J Edwards (Chairman), D Rutter (Vice-chairman), C George, D Wheeler, A Bell, Y Billows, T Overland and M Latham.

Also present: Mrs J Monks, Clerk and five members of the public.

Public Speaking Time

A member of the public addressed the Parish Council with regards to the Proposed car park on Stoneyford Lane.

Part 1, items considered in the presence of the press and public

1 Welcome and apologies for absence

The Chairman of the Parish Council, Councillor J Edwards welcomed councillors and the members of the public to the meeting. Councillor A Gore and R Ackerley were unable to attend as they were on holiday. Councillor C Rothwell also sent her apology and Cheshire West & Chester Ward Councillor J Leather send his apology he could not attend as he was at other meetings.

2 Member's Code of Conduct and declarations of interest

Councillor T Overland declared a non-pecuniary interest in relation to item 3 relating to the Oakmere Way as he was a member of the Mid-Cheshire Bridleway Association.

3 Proposed car park, horse unloading and picnic area for Oakmere Way

The clerk had confirmed that she had sent a letter dated 27th June 2016 to Mid-Cheshire Bridleways Association requesting further information in support of their grant request. The clerk had also sent a letter to all residents on Stoneyford Lane and Crabtree Green Court asking for their views on the proposed car park. The clerk had received nine responses from residents on Stoneyford Lane and Crabtree Court following this.

Councillor C George asked the clerk to seek the residents' permission to forward copies of the responses the Parish Council had received to Mid-Cheshire Bridleways Association.

The clerk received an email on 15th July 2016 from Mid-Cheshire Bridleways Association stating that they wished to withdraw the request for assistance and long term management for the parking area at Oakmere Way.

The clerk had received two emails from two separate residents regarding the car park at Oakmere Way, however both emails clearly stated that they must not be circulated to any member of the Mid-Cheshire Bridleway Association. The clerk had sent separate replies stating she would circulate the emails to every Parish Councillor for their attention if the residents wished, but the clerk cannot guarantee that none of the Parish Councillors are members of the Mid-Cheshire Bridleway Association. As the residents concerned had not given consent for the emails to be circulated to all the Parish Councillors, they had not been circulated by the clerk.

4 Briefing from the PCSO on Operation Shield and purchasing a speed gun.

The PCSO was unable to attend the Parish Council meeting and as such this item was deferred. The clerk was asked to contact the PCSO and request that he attends the next Parish Council meeting in September to discuss these proposals.

5 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of Delamere and Oakmere Parish Council meeting on Monday 20th June 2016 be approved as a correct record.

6 Progress Reports

The Assistant Chief Officer at the Cheshire Association of Local Councils confirmed in an email on the 23rd June that the Parish Council had been awarded £712.80 transparency funding.

The clerk had send an email dated 21st June 2016 to the Assistant Team Leader – Information, Concessions and Smartcard in the Planning and Strategic Transport Department of Cheshire West and Chester Council regarding the installation of a bus stop at Fourways Quarry. Cheshire West and Chester Council cannot simply put in a bus stop. The Highways Department of Cheshire West and Chester Council want road improvements including new kerbs, path and crossing. A rough estimate for this work is no more than £5,000. The clerk was requested to ask Cheshire West and Chester Ward Councillor J Leather for an update on the progress of this and the clerk was also requested to ask a representative from the Highways Department of Cheshire West and Chester Council to attend the next Parish Council meeting in September.

7 Correspondence

The clerk had received notification that Delamere Events Ltd had applied to Cheshire West and Chester Council for an alcohol and music licence at land at Cherry Orchard Farm Abbey Lane Oakmere. The closing date of the consultation was 18th July 2016.

The clerk had received a complaint from a resident dated 12th July 2016. The Parish Council considered the complaint and a reply will be sent to the resident concerned accordingly.

The clerk had received an email dated 13th July 2016 from United Utilities regarding Eddisbury Borehole. The Area Stakeholder Manager confirmed that United Utilities would be getting in touch with local residents.

The clerk has received a letter dated 14th July 2016 regarding the Publication of the Kelsall and Willington Neighbourhood Plan as there is a six week consultation period from 14th July 2016 until 26th August 2016. Comments can be sent to neighbourhoodplanning@cheshirewestandchester.gov.uk.

8 Planning

The Parish Council considered all the planning applications that had been received up to 18th July 2016.

RESOLVED that;

(a) No objections were to be made to 16/02513/FUL, Single storey rear extension, The Old Pale Stoney Lane Delamere.

(b) No objections were to be made to 16/02421/FUL, Single storey rear extension. Abbots Moss Cottage Hogshead Lane Oakmere.

(c) No objections were to be made to 16/02160/S73, Variation of Condition 2 of planning permission 13/05404/FUL to amend the garage plan, The Vraj Forest Gate Lane.

(d) No objections were to be made to 16/02678/FUL, Change of use of land to equestrian and new stable block, Land At Grid Ref 354870 368419 Middlewich Road Delamere.

(e) No objections were to be made to 16/02712/FUL, Installation of a flue for a new wood burning stove – retrospective, 1 Crabtree Green Court Stoneyford Lane Oakmere.

The Estates Manager of Tarmac sent an email to the clerk dated 12th July 2016 with regards the aggregate bagging plant at Crown Farm Quarry. They stated that a planning application will be submitted to Cheshire West and Chester Council to amend the working hours for the plant and HGV movements. No formal notification had yet been received from Cheshire West and Chester Council.

The chairman at this point adjourned the meeting to ask the members of the public their views on this matter.

Some residents stated that they would be concerned about the impact of the noise with the proposal to amend the permitted hours to 6am Monday to Friday. The clerk noted that the residents informed the Parish Council that Lorries often turned up early and parked up until the site opened. Amending the opening hours to 6am would mean lorries would subsequently turn up earlier than 6am.

The meeting commenced again.

RESOLVED that;

Upon receipt of the official notification from the Planning Department of Cheshire West and Chester Council the clerk would send an objection to the amendment of the proposed opening hours to 6am due to the noise and increase disturbance for the neighbouring properties.

9 Forestry Commission Recreation hub masterplan

Four representatives from the Parish Council had met with the Forestry Commission on 16th June 2016 and a public consultation was ongoing with regards to new plans for holiday lodges and changes at Delamere Forest. Amongst the proposals were 59 holiday lodges, moving the current café and facilities at Linmere and a new children's playground and a new fitness trail. The full planning permission would be submitted shortly to the Planning Department of Cheshire West and Chester Council. Councillors expressed concern over the lack of toilet facilities at Whitefield car park, however the clerk noted that this concern had already been passed onto representatives of the Forestry Commission.

10 Co-option of vacant seat

The Parish Council considered the vacant seat in the Oakmere Ward which was left by the resignation of A Lewis. This seat had been advertised and Cheshire West and Chester Council had been notified however no applications had been received by Cheshire West and Chester Council.

The Parish Councillors considered the application form and CV which had been received.

RESOLVED that;

Mrs Jackie Powell was co-opted as a member of Delamere and Oakmere Parish Council onto the Oakmere ward.

Under the new procedures as agreed in the Parish Council meeting on 14th March 2016 the Chairman of the Parish Council would notify Mrs Jackie Powell of this decision and he would be invited to the next Parish Council meeting in order to sign the declaration of acceptance form and declaration of interest forms.

11 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the chairman.

Bank account balance is £37,690.34 as at 30th June 2016. (£675.00 earmarked funds for the speed limit contribution as requested by Cheshire West and Chester Council resolved to spend this in November 2015 minutes). Unpaid cheques is £382.12. New Homes Bonus fund £22,457.02.

Income received is £12.00 for an advert in the March edition of the Delamere & Oakmere news and £712.80 transparency grant received from Cheshire Association of Local Councils.

Payments due were for the room hire of the Community Centre, clerk's salary and expenses for July, pension contributions and printing the summer edition of Delamere and Oakmere news.

RESOLVED that; the following payments be authorised;

Cheque	Payee	Particulars of payment	Amount
000846	Delamere Community Centre	Room hire	£10.00
000847	Clerk	Salary for July	£322.50
000848	Clerk	Expenses for July	£38.60
000849	Cheshire West and Chester-Cheshire Pension Fund	Employers & employees contribution for July	£110.05
000850	Phil Neave	Printing of summer edition of Delamere & Oakmere news	£517.00

The clerk was requested to obtain the forms from the Natwest bank in order to add Councillor J Edwards as an authorised signatory for the bank account.

12 August Recess

As there is no meeting of the Parish Council in August it was;

RESOLVED that;

Planning – The Clerk should liaise with the Chairman and Deputy Chairman on planning applications received during the Recess with subsequent discussion with other all Councillors.

The Chairman, Deputy Chairman and the Clerk be authorised to deal with all routine matters during the Recess.

The signing of required cheques be undertaken by authorised signatories in accordance with the bank mandates and then detailed on the September payment schedule.

13 Information Commissioners Office / Data Protection

RESOLVED that;

The Parish Council should register with the Information Commissioners Office for data protection purposes.

14 Neighbourhood Plan

Councillor J Edwards has written an article regarding this for the next edition of the Delamere and Oakmere news as such this would be discussed further in September following the public consultation responses.

15 Land at Frith Avenue and playground at Little Wood

The clerk confirmed that she had received seven responses from the questionnaire circulated. More questionnaires have been hand-delivered and the questionnaire will be in the next edition of the Delamere and Oakmere news as such this item will be considered in September upon the receipt of the public response questionnaires.

16 Update from Cheshire West and Chester Councillors

There were no Cheshire West and Chester Ward Councillors present.

17 Councillor’s report and future agenda items

Councillor C George confirmed that the next edition of the Delamere and Oakmere news was at the printers and will be hand delivered to residents shortly.

Councillor D Rutter reported that a drain at the corner of Station Road and the A556 was blocked and this was causing flooding in to the nearby field. The clerk was requested to report this to Cheshire West and Chester Council for their action.

Councillor C George reported that an update with regards the Old Court House in Oakmere is in the next edition of Delamere and Oakmere news. The clerk was asked to put this as an agenda item for September.

18 Date and time of next meeting

The next Parish Council meeting is Monday 19th September 2016 at 7.15pm at Delamere Community Centre.

Part 2; contains confidential information and only Councillors and reporting officers were present.

19 Pension

The clerk has completed all the necessary correspondence for Cheshire West and Chester Pension Fund. The Employer Pension Discretions policy statement for Employees has been circulated by the clerk.

RESOLVED that;

The Parish Council would not consider any discretion in the Policy Statement form from Cheshire Pension Fund.

The Employer Pension Discretions policy statement for Employees was signed and dated by the Chairman, Councillor J Edwards and the clerk was requested to return this accordingly to Cheshire Pension Fund.

Chairman’s
signature.....Dated.....