

Delamere & Oakmere Parish Council Meeting

<p>MINUTES OF THE MONTHLY, PARISH MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 19th MARCH 2018 AT 7.15P.M. DELAMERE COMMUNITY CENTRE, STATION ROAD, DELAMERE</p>

Present: Councillors D Rutter, J Edwards, T Overland, C Ball, J Powell, A Bell, C George, G Smith, A Gore and K MacVicker.

Also, present Clerk, Mrs J Monks, Cheshire West and Chester Ward Councillor J Leather and four members of the public were present.

Public Speaking Time

A member of the public addressed the Parish Council with regards to the request for verge marker posts along Stoneyford Lane. The chairman of the Parish Council, Councillor D Rutter informed them that this was on the agenda for the Parish Council meeting.

1 Welcome and apologies for absence

Councillor D Rutter welcomed everyone to the Parish Council meeting.

Councillor J Inskip sent his apology as he was attending the Planning training from Cheshire Association of Local Councils. Councillor D Wheeler sent his apology as was unwell and was unable to attend.

2 Member's Code of Conduct and declarations of interest

None declared.

3 Stoneyford Lane Parking

The costings for the installation of verge maker posts along Stoneyford Lane are as follows;

Option one is for the installation of grass verge marker posts along the entire length of Stoneyford Lane, on both sides. The cost of option one is £7,770.00 from Cheshire West and Chester Council and an other estimate of £18,653.45 plus VAT.

Option Two is for verge marker posts from the entrance to the Forestry Commission entrance and on the opposite side from Tarmac's entrance up to Crabtree Green Court. The cost of option two is £3,875.00 from Cheshire West and Chester Council and an other estimate of £6,904.10 plus VAT.

Option three is for posts from the Forestry Commission entrance to the layby on this side only. The cost of option three is £2,030.00 from Cheshire West and Chester Council and another estimate of £3,970.75 plus VAT.

Option four is for posts from Tarmac's entrance to just in front of 2 Oaks (the first house after the Oakmere Way entrance). The cost of option four is £1,420.00 from Cheshire West and Chester Council and another estimate of £1,753.15 plus VAT.

Police no waiting signs are £300.00 each from Cheshire West and Chester Council.

The Parish Council will be responsible for any future maintenance.

The Highways Department of Cheshire West and Chester Council have stated that they would prefer if the Parish Council would use their term contractor for the work. However, the Parish Council could get an external quote if they wished. The Parish Council would however need to apply for a Section 50 licence (£325.00) and the contractor would have to have street works approval and a minimum of five million pounds public liability insurance. In addition to this, a traffic management proposal would have to be submitted detailing how the works would be undertaken.

It was proposed that the Parish Council go for Option four and this was seconded.

It was proposed that the Parish Council go for Option four and option two, however this was not seconded by any member of the Parish Council.

The Parish Council took a vote on the proposal for option four, which was for posts from Tarmac's entrance to just in front of 2 Oaks (the first house after the Oakmere Way entrance). The clerk was asked to record the voting.

The following Parish Councillors voted for option four; Councillors A Bell, J Powell, C Ball, A Gore, J Edwards and C George.

The following Parish Councillors voted against option four, Councillors G Smith, T Overland, K MacVicker and D Rutter.

As six Parish Councillors voted in favour and this had the majority vote it was;

RESOLVED that;

The Parish Council would ask Cheshire West and Chester Council to install verge marker posts from for posts from Tarmac's entrance to just in front of 2 Oaks (the first house after the Oakmere Way entrance). (Option Four) at the cost of £1,420.00 the cost of which would be taken from the New Homes Bonus Fund.

The clerk was request to notify the Highways Department of Cheshire West and Chester Council accordingly of this decision.

The installation of 'Police No Waiting' signs at the cost of £300.00 each was discussed. The clerk was asked to make enquiries with both the Police and the Highways Department of Cheshire West and Chester Council to establish how effective these would be and to confirm the type of sign. The clerk was also asked to put this on the agenda for the next Parish Council meeting in April.

Councillor T Overland reported to the Parish Council that he had met with a member of the Forestry Commission to discuss the possibility of a car park. The Forestry Commission had confirmed that this would not be a viable option and that this would not be possible. A member of the public has submitted a request to the clerk for the names of the attendees of this meeting and the organisations they represented. Councillor T Overland confirmed that a representative from the Forestry Commission was present and his colleague. Councillor T Overland's colleague did not represent any organisation. The clerk was asked to confirm with the Cheshire Association of Local Councils that it was possible to provide the names of the attendees to the member of the public and then reply to the resident concerned.

4 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the Delamere and Oakmere Parish Council meeting on Monday 12th February 2018 be approved as a correct record.

5 Progress Reports and Outstanding Items

The clerk has posted notices regarding the Parish Council to the site owners at Delamere Grove and they confirmed they would display the notices on the noticeboard which was situated there.

6 Email and Data Storage

The clerk had contacted Cheshire Association of Local Councils regarding the Data Protection issues.

Several companies provide an email service and charge per email address so there would be a cost implication dependent upon the number of email addresses required.

RESOLVED that;

The Parish Council would set up email addresses for all Parish Councillors and a new email address for the clerk at the cost of £19.99 plus VAT per annum.

Councillor J Edwards would set this up initially and then the clerk would undertake any future maintenance.

7 Correspondence

The clerk had received an acknowledgments and thanks for the donations from NW Ambulance, Delamere Community centre, Oakmere Methodist Church and Tarporley War Memorial Hospital, Oakmere Cricket Club and St Peters Church. The clerk read out the letter of thanks from St Peters Church as requested by Rev Ollman.

8 Planning

The Parish Council considered all of the planning applications that had been received up to 19th March 2018.

RESOLVED that;

(a) No objections were made to 18/00605/FUL Hazeldene The Ridge Delamere CW8 2HX, Single storey extension.

(b) No objections were made to 18/00705/FUL, Pinewood Overdale Lane Oakmere CW8 2EL. Detached garage with store/office accommodation over.

(c) No objections were made to 18/00774/OUT, Land Adjacent to 11 Station Road Delamere, One new dwelling.

(d) No objections were made to 18/00749/FUL, Organsdale Farm Middlewich Road Delamere, Development of indoor equestrian arena and warm up area.

9 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chairman.

Bank account balance is £30,119.01 as at 28th February 2018. (The bank balance amount includes the New Homes Bonus fund)

Total of earmarked funds to date is £5,342.52. Earmarked funds as follows;
£675.00 earmarked funds for the speed limit contribution for Abbey Lane and Station Road as requested by Cheshire West and Chester Council resolved to spend this in November 2015 minutes.

£334.00 for contribution for the speed limit reduction for Stoneyford Lane, (subject to plans), resolved to spend in November 2016 minutes.

£1,458.00 left for cost of the Forestry Commission legal fees for a 25-year lease on the land at Frith Avenue, resolved to spend this in December 2016 minutes. (Amount of £1,032.00 paid in March 2017 towards solicitors fees.) (deducted from the New Homes Bonus fund).

£880.00 earmarked funds for the speed limit contribution for A54 Middlewich Road resolved to spend this in February 2017 minutes. (deduced from the New Homes Bonus fund).

£1,122.69 for the contribution for the speed limit reduction for Ashton Lane in Delamere, resolved to spend this in July 2017 minutes. (deduced from the New Homes Bonus fund).

£872.83 for Parish Council solicitors fees (Butcher & Barlow) appointed 16th October 2017. (deduced from the New Homes Bonus fund).

New Homes Bonus fund (which is included in the bank balance) is £15,929.80.

£165.00 Unpaid cheques. January income was nil.

The clerk had received an email dated 1st March 2018 from the Booking Secretary of Delamere Community centre. This stated as there had been no Frith Avenue meetings the Parish Council had overpaid the room hire charge as such no payment from the Parish Council is required for the room hire for March 2018.

RESOLVED that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for March	£337.56
Standing Order 21 st	Cheshire Pension Fund	Employers & employees contribution for March	£117.44
000958	Clerk	Expenses for March	£31.02
000959	Cheshire CDT	Annual payroll charge	£168.00
000960	HMRC	Quarterly payment	£250.20
000961	Hurst Joinery Ltd	Repairs to noticeboard at Waste Lane	£189.60

10 Appointment of internal auditor

RESOLVED that;

Mr M Garnett, who has effectively undertaken the internal audit previously, be appointed to undertake the Annual Internal Audit for Delamere and Oakmere Parish Council for 2017/2018 in accordance with the requirements of the Annual Return.

11 New Homes Bonus Fund

The clerk had circulated an updated spreadsheet to all the Parish Councillors regarding the New Homes Bonus Fund expenditure and would include the balance on any future financial report.

RESOLVED that;

The report was a correct and true record of the New Homes Bonus funds to date.

This was signed and dated by the Chairman of the Parish Council, Councillor D Rutter.

There had been discussion over which funds were to be taken from the New Homes Bonus Fund.

RESOLVED that;

All expenditure associated with the Frith Avenue project was to be deducted from the New Homes Bonus Fund.

RESOLVED that;

With regards to the speed limit reductions the two schemes for Abbey Lane/Station Road and for Stoneyford Lane were to be treated as routine expenditure and were not to be taken from the New Homes Bonus Fund.

12 Delamere Forest Planning Appeal Decision

The clerk had received notification that the appeal to the Planning Inspectorate appeal ref APP/A0665/W/17/3185471 for the Forestry Commission and Forest Holidays had been allowed following the refusal of planning permission from Cheshire West and Chester Council.

The Parish Council had requested various planning conditions when the planning application had been submitted to Cheshire West and Chester Council.

RESOLVED that;

Given that the appeal had now been allowed, the Parish Council would ask the Planning Department of Cheshire West and Chester Council to make their original requests planning conditions and/or incorporate these into any Section 106 agreement.

13 Update from Cheshire West and Chester Councillors

Cheshire West and Chester Ward Councillor J Leather reported that there were no new consultations from Cheshire West and Chester Council.

Cheshire West and Chester Council have increased the Council Tax charge for 2018/2019 and bills were being delivered to households shortly.

Cheshire West and Chester Ward Councillor J Leather reported that there were changes to car parking charges in Chester however car parking charges in Northwich have yet to be decided upon.

Cheshire West and Chester Ward Councillor J Leather informed that the planning conditions for the Fourways Quarry and the holiday homes were in the process of being discharged in the hope that construction work could commence soon.

14 Councillor's report and future agenda items

Councillor A Bell asked the clerk to send a letter to Petty Pool College regarding the excellent condition of Delamere Station and their continued hard work in keeping the station clean and tidy.

Councillor J Powell asked if the clerk could arrange a Parish Council visit to the Tarmac site in particular for a tour around the bagging plant.

Councillor C George reported that the next newsletter is due out shortly.

Councillor K MacVicker reported that the Highways Department of Cheshire West and Chester Council still had not yet cleaned the gullies out on Gallowsclough Lane. The clerk confirmed that she had contacted Cheshire West and Chester Council and confirmed that the Highways Department had logged this with the Contract Delivery Team and is was due to be undertaken shortly.

15 Date and time of next meeting

Annual Parish Meeting and the next Parish Council meeting is Monday 16th April 2018 at 7.15pm at Delamere Community Centre.

Chairman's signature.....Dated.....

Page 290

Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 19th March 2018.