

Delamere & Oakmere Parish Council Meeting

<p>MINUTES OF THE MONTHLY, PARISH MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 15th JULY 2019 AT 7.15P.M. DELAMERE COMMUNITY CENTRE, STATION ROAD, DELAMERE</p>
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Present: Councillors A Bell, D Rutter, D Wheeler, C George, A Gore, J Edwards and A Walsh.

Also, present Clerk, Mrs J Monks, Cheshire West and Chester Ward Councillor H Tonge and five members of the public

Presentation to Katherine McVicker and Tony Overland

The Parish Council gave certificates and gift vouchers to Katherine McVicker and to Tony Overland following their resignation in May 2019 after long service to the Parish Council.

Public Speaking Time

A member of the public addressed the Parish Council with regards to the Court House development as he was disappointed at the lack of restoration and was not happy that the plans did not conform to the original planning application. The member of the public also stated that he was not happy that there was no Section 106 contribution from the housing development. The Parish Council confirmed that a new planning application had been received for the Court House and the new plans would be looked at under the planning item on the agenda.

Two members of the public addressed the Parish Council with regard to 19/02457/FUL, Demolition of existing building, indoor riding arena, stables and static caravan and erection of one dwelling, The Gallop Stables Racecourse Lane Cotebrook. The members of the public were concerned regarding future housing developments on Racecourse Lane and that the proposed new building was out of keeping with the existing properties on the road.

1 Welcome and apologies for absence

The Chairman of the Parish Council, Councillor A Bell welcomed everyone to the Parish Council meeting. Councillor C Ball sent his apologies for the meeting as he was unable to attend as he was on holiday. Cheshire West and Chester Ward Councillor J Leather sent his apology as he was unable to attend the meeting.

2 Member's Code of Conduct and declarations of interest

There were no declarations at this point, but see also items 6 and 9c.

3 Highways Department of Cheshire West and Chester Council

Two members of the Highways Department attended the Parish Council meeting. The representatives from the Highways Department were arranging for two interactive signs to be erected at the Abbey Arms Junction. These were to be funded from the Road Safety budget scheme of Cheshire West and Chester Council. Copies of the proposal will be sent to the Parish Council for comments.

The Highways Department will be undertaking a speed limit assessment of the A556 at the Abbey Arms Junction and will share the results of this.

The Highways Department will be contacting the new Police Liaison Officer to discuss recent collision and possible improvement measures for the Abbey Arms Junction. The Highways Department confirmed that the new Head of Highways of Cheshire West and Chester Council had added the Abbey Arms Junction to a list of high cost schemes to bid for funding from the Department of Transport. The clerk was asked to draft a letter from the Parish Council supporting the proposals to the Abbey Arms Junction.

A member of the public raised the issue that the advance direction sign on the A556 had been removed by the developers of the Court House. The Highways Department stated that they will assess this and arrange replacement as required.

With regards to parking on Stoney Lane at the junction of the A556, the Highways Department explained that any request for double yellow lines would have to be formally requested by the Parish Council but was likely to move the parking problem elsewhere. The Highways Department agreed to contact the Road Safety Team regarding possible initiatives with the school.

Councillor A Bell asked for the speed limit to be reassessed on Station Road to 30mph. The Highways Department informed the Parish Council that they would need to formally request an assessment of the speed limit on this road.

Councillor A Bell informed the Highways Department that there were potholes on Eddisbury Hill that had been reported by the clerk. The Highways Department asked the clerk to forward the enquiry number so they could chase this up with the Network Steward.

Councillor A Bell asked for traffic calming on Shakerley Close. The Highways Department confirmed that this road is unadopted however they were looking into introducing a 20mph speed restriction on this road.

Councillor A Bell informed the Highways Department that there used to be a pedestrian crossing marking on Blakemere Lane opposite Whitefield car park. The Highways Department said they would have a look and get back to the Parish Council regarding this.

A resident raised an issue with regards to lack of drainage shown to the Court House development off the A556 and they were concerned about possible flooding issues. The Highways Department informed the resident to submit his comments to the Planning Department and would be considered as part of the planning process.

Councillor A Gore asked if routine sign cleaning was undertaken by the Highways Department of Cheshire West and Chester Council. They stated that no routine cleaning was undertaken however individual signs would be cleaned if reported to Highways via the online system.

4 Minutes of the last Parish Council meeting

Subject to a minor amendment it was;

RESOLVED that;

The minutes of the Parish Council meeting of Delamere and Oakmere Parish Council on Monday 17th June 2019 be approved as a correct record.

5 Progress Reports and Outstanding Items

The clerk informed the Parish Council that last year, 2018/2019 the income from the newsletter advertising was £1611.00. The expenditure (newsletter printing costs) were £1444.70. The total profit for 2018/2019 for the newsletter was therefore £166.30.

The clerk had arranged for Parish Councillors to have a tour of the Fourways Quarry site on Thursday 11th July 2019 for an update on progress. Councillor C George and Councillor D Wheeler had a tour of the site and found it very informative and the building work was progressing on site.

The clerk received an email dated 3rd July 2019 from the manager of The Hollies regarding a permissive path. They have confirmed that there will be developments on site in the near future which is making it difficult to consider the proposal of a permissive path however they would be prepared to look at it once all the building works are complete.

Councillor C Ball had undertaken an inspection of Little Wood and Bowyers Waste and the clerk had reported the overgrown path, trip hazard and overgrown trees to Cheshire West and Chester Council for their attention under reference number 4873007.

The clerk reported to the Parish Council that she had requested a bill from Cheshire West and Chester Council for the emptying of the dog bins on Eddisbury Borehole. This had been reported under 4871702 however she had not yet received a bill from Cheshire West and Chester Council.

6 Oakmere Ward Vacant Seats.

The clerk had received one application for the vacant seat for the Oakmere ward and the details of the applicant had been circulated to all Parish Councillors for their attention. The clerk had also received another application at the Parish Council meeting.

The Parish Councillors considered the applications which had been received.

RESOLVED that;

Rachel Gilbert-Bratt and Sabra Ralph were co-opted as members of Delamere and Oakmere Parish Council onto the Oakmere ward.

The clerk gave them both declaration of interest forms for their completion and asked for both forms to be returned to the clerk.

The clerk will circulate a schedule of training events from the Cheshire Association of Local Councils and a copy of the 'Good Councillor' guide for their reference.

Councillor J Edwards was asked to set up both Parish Councillors with official email addresses.

7 Correspondence

The clerk had received a thankyou card from Rev Ollman upon her retirement.

The clerk had received an email dated 1st July 2019 from a resident regarding the lease at Eddisbury Borehole. The clerk had confirmed that the Parish Council had at the Parish Council meeting on 17th June 2019 stated they would fund the emptying of the dog bins for the financial year 2019/2020. Councillor C George asked if the clerk could confirm with the member of the public if this commitment was adequate as United Utilities wanted a lease until 2021.

The clerk had received an email dated 4th July 2019 from a resident regarding an unadopted road off Waste Lane which runs next to the Little Wood along the play area/green requesting funding from the Parish Council. As the details regarding the amount of funding was not know the clerk had replied and asked the resident to contact again when the details were known in order to submit a formal request for funding to the Parish Council. The clerk confirmed when a formal request was received she will put this as an agenda item for the next Parish Council meeting.

8 Planning

The Parish Council considered all of the planning applications that had been received up to 15th July 2019.

RESOLVED that;

(a) No objections were to be made to 19/02151/FUL, Single storey porch extension, Two Oaks House Stoneyford Lane Oakmere.

(b) 19/02393/S73, Variation of condition 1 (plans) of planning permission 16/04979/S73 and discharge of conditions 2 (soft landscaping), 3 (hard landscaping), 4 (boundary treatments), 10 (drainage), 11 (highway works), 13 (cycle parking), 15 (refuse and recycling), 16 (highways and footways), 17 (visibility splays) & 18 (surface water management). Old Courthouse Chester Road Oakmere. This application was considered by the Parish Council and the clerk was asked to contact the Planning Officer concerned to request a site visit with the Planning Officer and Developer of the site before any comments could be submitted to the Planning Department of Cheshire West and Chester Council.

(c) 19/02457/FUL, Demolition of existing building, indoor riding arena, stables and static caravan and erection of one dwelling, The Gallop Stables Racecourse Lane Cotebrook. Councillor R Gilbert-Bratt and Councillor S Ralph declared an interest in relation to 19/02457/FUL, Demolition of existing building, indoor riding arena, stables and static caravan and erection of one dwelling, The Gallop Stables Racecourse Lane Cotebrook as such they did not take part in the discussion or decision of the Parish Council on this planning application. The Parish Council wished to submit the following objection to the Planning Department of Cheshire West and Chester Council; The Parish Council object to this planning application as it not in keeping with the street scene and with other properties on this road. The Parish Council wish to object to the size and height of the proposed dwelling and the loss of visual amenity for the other residential properties on the road. The Parish Council would like the Planning Department to check if there was any planning conditions on the indoor riding arena, which prevents it from being converted into residential accommodation.

9 Finance

The clerk informed the Parish Council that the form to add Councillor A Bell to the bank account was to be completed digitally however as this had not been completed she had printed the form off so all parties could sign this form. The form was signed and the clerk was asked to return to the bank for their attention.

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chairman.

Bank account balance is £31,368.07 as at 30th June 2019.

(The bank balance amount includes the New Homes Bonus fund)

Total of earmarked funds to date is £1206.83. Earmarked funds as follows;

£334.00 for contribution for the speed limit reduction for Stoneyford Lane, (subject to plans), resolved to spend in November 2016 minutes.

£872.83 for Parish Council solicitors fees (Butcher & Barlow) appointed 16th October 2017. (deduced from the New Homes Bonus fund).

New Homes Bonus fund (which is included in the bank balance) is £14509.80.

No unpaid cheques. The clerk noted that there was no income for July 2019.

RESOLVED that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for July	£361.96
Standing Order 21 st	Cheshire Pension Fund	Employers & employees contribution for July	£130.68
001042	Clerk	Expenses for July	£108.80
001043	HMRC	Quarterly Payment	£271.40
001044	Clive George	Payment for printing for D&O newsletter	£387.55

10 August Recess

As there is no meeting of the Parish Council in August it was;

RESOLVED that;

Planning – The Clerk should liaise with the Chairman and Vice Chairman on planning applications received during the Recess with subsequent discussion with all other Councillors.

The Chairman, Vice Chairman and the Clerk be authorised to deal with all routine matters during the Recess with discussion with all other Councillors.

The signing of required cheques to be undertaken by authorised signatories in accordance with the bank mandates and then detailed on the September payment schedule.

11 Museum of Policing in Cheshire

Councillor G George had requested that this was an agenda item, however he wished to withdraw his request for a donation for the Museum of Policing in Cheshire.

12 Laptops

Councillor A Walsh had taken the two old laptops at the Parish Council meeting on 17th June 2019 for a price to be updated however as a cost had not been established the clerk was requested to defer this item until the Parish Council meeting in September.

13 Kelsall Wellbeing Hub

The clerk received an email on 10th June 2019 from the Chairman of Kelsall Patient Participation Group requesting a financial donation towards the cost of a Kelsall Wellbeing Hub.

RESOLVED that;

The Parish Council could not provide any financial assistance towards the cost of the Kelsall Wellbring Hub.

14 Stoneyford Lane grass verge

Councillor C Ball had contacted residents regarding the raising of the grass verges on Stoneyford Lane and had provided a report for the Parish Council on this matter.

RESOLVED that;

The Parish Council would not pursue the idea of raising the grass verges on Stoneyford Lane.

15 Interactive Speed sign for Station Road Delamere

Councillor J Edwards had been investigating the possibility of an interactive speed sign for Station Road in Delamere.

The clerk confirmed that if the Parish Council installs a sign, the Highways Department of Cheshire West and Chester Council would not insure it, they would not install it and they would not maintain it and that the Parish Council would be responsible for any claims.

If a company were employed to install a sign they would need to apply for a Section 50 licence (approx. £350.00) and the Highways Department of Cheshire West and Chester Council would require details of a traffic management plan, copy of all the statutory undertakers plans and a copy of the public liability insurance. The Parish Council would also need planning permission.

RESOLVED that;

The installation of one post with an interactive sign was installed at the cost not exceeding £4,000.

Councillor J Edwards will contact the supplier concerned and arrange a site visit to ascertain the best position for the installation of a post and once this has been done the clerk will apply for planning permission from Cheshire West and Chester Council.

16 Membership of Mid Cheshire Rail Users Association

The clerk had received an email dated 21st June 2019 from the Treasurer of Mid Cheshire Rail Users Association requesting that the Parish Council consider membership. The cost of membership was £20.00 per year.

RESOLVED that;

The Parish Council did not want to be a member of the Mid Cheshire Rail Users Association.

17 First Aid Training

Councillor J Edwards had receive a request from a resident asking for First Aid training.

The clerk noted that individuals could pay for First Aid training and that the British Red Cross and St John's Ambulance held courses locally. The clerk had researched the cost of a training courses to be held at Delamere Community centre. The quotes ranged from £195.00 plus VAT to £1,160 plus VAT.

Councillor C George informed the Parish Council that he would contact the Delamere Community centre committee regarding this request.

18 Format of agenda and Public Speaking Time

Councillor J Edwards informed the Parish Councils that other local Parish Councils had public speaking time in the main body of the meeting.

The clerk informed the Parish Council that the current format of the agenda and meeting was technically correct, as Public Speaking Time should not be part of the main meeting. If you have Public Speaking Time in the main body of the meeting you would have to open the meeting, formally close the meeting for Public Speaking Time and then formally open the meeting again and this would have to be recorded in the minutes accordingly.

RESOLVED that;

The clerk was instructed to put public speaking time as part of the agenda for the main meeting.

19 Field at Frith Avenue

Councillor J Edwards addressed the Parish Council with regard to funding for the Frith Avenue field. He was looking to applying for grant applications from Lane End at the Marley Tiles site, Tarmac, Ward Members budget and Reaching Communities (National Lottery), Veolia or FCC (formerly Wren) and he had been in contact with Cheshire Community Action with regards to this and needed letters of support from different organisations. The clerk was asked to put this as an agenda item for the Parish Council meeting in September for consideration.

The clerk had received an email dated 7th July 2019 from the Parish Council's solicitors stating that the lease for the land at Frith Avenue would be complete on 9th July 2019 and therefore the twenty-five years will run until the 8th July 2044. Once the solicitor has received the original documents from the solicitor for the landlord the land will then be officially registered with the Land Registry. The clerk confirmed that she had added this on the end of the asset register as the ownership remains with the Forestry Commission as this is a lease only. The clerk confirmed that she had contact the Parish Council's insurance however they required additional information before the land could be added onto the Parish Council's insurance policy. The clerk had circulated some template Risk Assessments. Councillor J Edwards agreed to complete a Risk Assessment form for the land at Frith Avenue and the clerk was asked to create an inspection rota.

20 Update from Cheshire West and Chester Councillors

Cheshire West and Chester Ward Councillor H Tonge reported that Cheshire West and Chester Council were looking at approving a plan for a project improving the A51 from around the Tarvin Roundabout through to Vicars Cross roundabout. Cheshire West and Chester Ward Councillor H Tonge reported that the Cheshire West and Chester Council were looking to debate, at 18th July Full Council, motions promoting pedestrian crossings in the area and also supporting Vision Zero I.e. developing a strategy to reduce the number of people killed and seriously injured on the roads of the borough. The last CWAC scrutiny subcommittee meeting on school transport is scheduled to be held on 24th July after which a report will be submitted for review by the administration.

21 Councillor's report and future agenda items

Councillor A Walsh reported that the noticeboard at the school had been removed some time ago. The clerk will remove this from the asset register and was requested to put this as an agenda item for September.

Councillor A Gore reported that a resident had contacted her regarding a kissing gate being broken and grass cutting which was required. Councillor A Gore will email the clerk with the details in order to report this to Cheshire West and Chester Council for their attention. The gate has been logged under 4874159. The grass cutting has been logged under 4874158.

Councillor D Wheeler reported that residents had been complaining about the noise from the pumping from the Marley Tiles site. The clerk was asked to contact the site manager requesting that this was undertaken during working hours only.

22 Date and time of next meeting

The next Parish Council meeting is Monday 16th September 2019 at 7.15pm at Delamere Community Centre.

Chairman's signature.....Dated.....

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Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 15th July 2019.

