

Delamere & Oakmere Parish Council Meeting

Minutes of the Monthly Parish Council Meeting of Delamere and Oakmere Parish Council held on Monday 16th December 2019 at 7015pm Delamere community centre Station Road Delamere.

Present: Councillors C Ball, D Rutter, D Wheeler, C George, J Edwards, S Ralph, A Walsh, A Bell, J Taylor and R Gilbert-Bratt.

Also, present Clerk, Mrs J Monks, Cheshire West and Chester Ward Councillor J Leather.

1 Welcome and apologies for absence

The Chairman of the Parish Council, Councillor A Bell welcomed everyone to the Parish Council meeting. Cheshire West and Chester Ward Councillor H Tonge sent his apology as he could not attend. Councillor A Gore sent her apology as she could not attend.

2 Member's Code of Conduct and declarations of interest

None declared.

3 Public Speaking Time

No members of the public were present.

4 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the Parish Council meeting of Delamere and Oakmere Parish Council on Monday 16th November 2019 be approved as a correct record.

5 Progress Reports and Outstanding Items

The clerk has contacted Cheshire Wildlife Trust and they have provided a quote based on the current Parish boundary for a wildlife survey. The cost of this is £2500 plus VAT. The clerk informed the Parish Council that if the boundary included other areas the cost would increase. Councillor J Edwards reported that he was arranging a meeting with Cheshire West and Chester Council regarding the Neighbourhood Plan and that he had contacted Norley Parish Council and they had agreed to include the forest part of their parish in the Neighbourhood Plan.

The clerk had received an email dated 29th November 2019 from the Highways Department of Cheshire West and Chester Council with regards to the right-hand turn into St Peters Church. The Highways Department confirmed that they have no objection to this being implemented but this would have to be funded externally as it is a private access. The clerk was asked to obtain a quote from the Highways Department for this.

The clerk had contacted Cheshire West and Chester Council who had confirmed in an email dated 26th November 2019 that the highway gullies along Station Road will be cleansed on the next routine cyclic route.

The clerk had contacted the Booking Secretary of the Community centre and had booked the community centre for all the meeting dates in 2020. The main hall was free from 7.30pm onwards on Monday 20th April.

Councillor S Ralph confirmed that she had undertaken an inspection of Little Wood and Frith Avenue and she will send a report to the clerk.

The clerk had contacted Cheshire West and Chester Council with regards to the blocked drains on Eddisbury Hill. They confirmed in an email dated 22nd November that they had undertaken an inspection and they had found a blocked grid.

The clerk had contacted the Highways Department of Cheshire West and Chester Council regarding the request for new grit bins for Shakerley Close, Mere Crescent and for Frith Avenue. The Highways Department however confirmed in an email dated 22nd November 2019 that these roads did not meet their policy for the provision of a grit bin, however the Parish Council could fund their own grit bin in these locations. The clerk was requested to contact Cheshire West and Chester Council and request a cost for these.

The Highways Department of Cheshire West and Chester Council have raised a job for the leaning 40mph repeater sign on Station Road to be reset.

6 Correspondence

None.

7 Planning

The Parish Council considered all of the planning applications that had been received up to 16th December 2019.

RESOLVED that;

- (a) No objections were made to 19/04076/FUL, Conversion of outbuilding into annex, Berwyn The Ridge Delamere.
- (b) No objections were made to 19/04140/FUL, Change of use of Agricultural Land to Equestrian Use, erection of Stable Block and erection of a Pole Barn for storage, Lot 5 Rectory Farm Chester Road Delamere.
- (c) No objections were made to 19/04158/FUL, Demolition of existing buildings, car park and yard and erection of two dwellings with associated access, materials and landscaping, Easy Life GM Ltd Chester Road Oakmere.

8 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chairman.

Bank account balance is £26,742.68 as at 30th November 2019.

(The bank balance amount includes the New Homes Bonus fund)

Total of earmarked funds to date is £6872.83. Earmarked funds as follows;

£872.83 for Parish Council solicitors' fees (Butcher & Barlow) appointed 16th October 2017. (deduced from the New Homes Bonus fund).

£4,000 for Speed indicator Devise for Station Road, resolved to spend in July 2019 minutes.

£2,000 for Frith Avenue project, resolved to spend in November 2019 minutes.

New Homes Bonus fund (which is included in the bank balance) is £14509.80.

£21.00 unpaid cheque. £305.59 income for November 2019, £291.00 advertising income and £14.59 Scottish Power.

RESOLVED that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for December	£361.76
Standing Order 21 st	Cheshire Pension Fund	Employers & employees contribution for December	£130.68
001058	Clerk	Expenses for December	£55.28
001059	HMRC	Inland Revenue payment	£271.40

9 Little Wood Maintenance

The clerk had been contacted by a member of the public with regards to Little Wood and the play area. The clerk had contacted the Greenspace Team at Cheshire West and Chester Council regarding this matter.

They confirmed that Cheshire West and Chester Council are responsible for the play area only. Any maintenance issues with regards to Little Wood are the Parish Council's responsibility and any repairs the Parish Council will have to pay for.

The clerk however has a copy of the Little Wood, Bowyers Waste management Plan for 2011 which clearly states that Cheshire West and Chester Council and the Greenspace Ranger are responsible for the maintenance of site furniture including boardwalk.

The member of the public reported that the football posts are dangerous and required removal and replacement. The clerk noted that these have now been removed.

The member of the public and Parish Councillors have reported that the wire mesh on the boardwalk requires replacement as it damaged and it is a trip hazard. The clerk had obtained some quotes for the necessary repairs.

RESOLVED that;

The clerk was requested to contact Cheshire West and Chester Council to do the necessary repairs at it was their responsibility. This has been reported under 4884203.

10 Speed sign order

Cheshire West and Chester Council have confirmed that the advertisement period for the proposed speed sign has now expired and they have provided a Section 50 form. The company concerned have confirmed that they will assist with the completion of the form however they want to confirm the order.

RESOLVED that;

The clerk was to go ahead and order the Mini 300 SDU Speed sign with a smiley face from TWM (Traffic Control Systems) at the following cost;

One sign with one post – Mini 300 SDU standard solar sign	£1,850.00
Supply and fit including traffic management	£800.00
Data Collection Option	£275.00
Via Bluetooth device	£235.00.

Total cost to be £3160 plus VAT.

No extended warranty will be purchased, and the costs will be taken out of the New Homes Bonus Fund/Community Infrastructure funds.

The current balance of the Community Infrastructure Fund is £2367.96. So, this will be used to bring the balance of this to nil. The remaining, £792.04 will be taken out of the New Homes Bonus Fund.

11 Oakmere Ward Vacant Seat

The clerk informed the Parish Council that no applications had been received for the post of Parish Councillor for the vacant seat.

12 Training requests

RESOLVED that;

The following expenditure was approved for training;

1. Induction for Clerks & Councillors – Tarvin Community Centre - Wednesday 24th June 1.30pm – 4.30pm cost £35.00 each for Councillor J Taylor and Councillor Gilbert-Bratt.
2. Planning 1 with John Knight- Canalside Conference Centre - Wednesday 1st July – 6.00pm – 9.00pm. Cost £35.00 for Councillor J Taylor.
3. Planning 2 with John Knight – Canalside Conference Centre - Wednesday 22nd July 6.00pm – 9.00pm. Cost £35.00 for Councillor J Taylor.

13 Website Accessibility Statement

Councillor J Taylor had undertaken an audit of the website and Councillor C George had looked at the issues and resolved the issues so the website would be in accordance with the new legislation.

Councillor C George has drafted a website accessibility statement.

RESOLVED that;

The Parish Council adopts the website accessibility statement.

The clerk will put a copy of this on the website.

14 Update from Cheshire West and Chester Councillors

Cheshire West and Chester Ward Councillor J Leather reported that there was a meeting on Monday 20th January 2020 regarding school transport policy and Councillor J Taylor confirmed that he would attend this meeting. Cheshire West and Chester Ward Councillor J Leather reported that had he also attended two appeals with parents from the Parish both of which were successful in getting free school transport.

15 Councillor's report and future agenda items

Councillor J Taylor reported that the edge of the road was very badly eroded at the top of Stoney Lane and Eddisbury Hill and that all the road was breaking up and full of potholes. The clerk was requested to report this to Cheshire West and Chester Council for their attention. This has been reported under HW162807985.

Councillor C George reported that he had received an email from a resident regarding the affordable housing on the Marley Tiles site stating that preference should be given to local people in the Parish. The clerk was asked to contact Cheshire West and Chester Council regarding this matter to see if this could be a criteria for housing allocation.

Councillor D Wheeler expressed concerns about the proposed roundabout for the Marley Tiles site. The roundabout however may slow traffic down on Station Road so there were mixed feeling regarding this.

Councillor A Bell reported that he had been contacted by a resident regarding mole hills on the field at Frith Avenue.

Councillor A Bell reported that an Amazon locker was due for installation on the platform at Delamere station.

16 Date and time of next meeting

The next Parish Council meeting is Monday 20th January 2020 at 7.15pm at Delamere Community Centre.

Chairman's signature.....Dated.....

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