

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE MONTHLY PARISH MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 15th JUNE 2020 AT 7PM

Present: Councillors C Ball, J Taylor, S Ralph, A Walsh, A Bell, J Edwards, D Rutter, A Gore and R Gilbert-Bratt.

Also, present Clerk, Mrs J Monks and Cheshire West and Chester Ward Councillor J Leather and Cheshire West and Chester Ward Councillor H Tonge.

1 Welcome and apologies for absence

The Chairman of the Parish Council, Councillor A Bell welcomed everyone to the Parish Council meeting. Councillor D Wheeler sent his apologies for the meeting.

2 Member's Code of Conduct and declarations of interest

None declared.

3 Public Speaking Time

No members of the public wished to address the Parish Council.

4 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the Parish Council meeting of Delamere and Oakmere Parish Council on Monday 18th May 2020 be approved as a correct record.

RESOLVED that;

The minutes of the Annual meeting of Delamere and Oakmere Parish Council on Monday 18th May 2020 be approved as a correct record.

5 Progress Reports and Outstanding Items

The clerk had received an acknowledgement from Planning Enforcement regarding the erection of five signs at the junction of Hogshead Lane and Chester Road dated 28th May 2020, however it confirmed that Officers were not carrying out any site visits due to Covid-19 and there was a significant backlog of cases.

The clerk reported that there was one unpaid invoice of £88.00 dated 14th March 2020 from the Delamere and Oakmere newsletter. The clerk had sent several reminders for payment via the post and by email.

The clerk has received notification in an email dated 1st June 2020 that the Parish Council had been successful in its application for a Community Tree pack for the trees to be planted on the field at Frith Avenue from the Woodland Trust and that the trees will be delivered in November 2020.

The clerk confirmed that she had contacted the Green Space Team at Cheshire West and Chester Council with regards to future repairs at Little Wood. The Management agreement from Cheshire West and Chester Council states that Cheshire West and Chester Council are responsible for repairs as such any future repairs will be logged via Cheshire West and Chester Council's online reporting system. Councillor C Ball reported that he had recently inspected Little Wood and there were no issues.

The clerk has received an update from the Fourways Quarry, and this has circulated to all the Parish Councillors for their attention. The November meeting will be a virtual meeting and details regarding this will be sent nearer the time.

6 Correspondence

The clerk has received a letter dated 5th June 2020, a copy of which has been circulated to all the Parish Councillors for their attention from the operator of Delamere Forest Café with regards to the music and alcohol licence.

7 Planning

The Parish Council considered all of the planning applications that had been received up to 15th June 2020.

RESOLVED that;

- (a) No objections were made to 20/01672/FUL, Single storey side extension. First floor side extension. Braeside Waste Lane Kelsall Tarporley CW6 0PE.
- (b) No objections were made to 20/01632/FUL, Alterations to garage and part conversion to home office, Mulberry House 8 Old Pale Heights Stoney Lane Delamere.
- (c) No objections were made to 20/01556/FUL, De-commissioning the oil tank and pipework and installing a submerged LPG tank in the front garden. 103 Station Road Delamere.
- (d) 20/01659/FUL, Change of use of pitches 8 - 13 from transient pitches to static and 10 new camping pitches on former Play Area. Fishpool Farm Caravan Park Fishpool Road Delamere. The Parish Council wishes to raise concerns that this site will become an all year-round site occupied by permanent residents in static caravans. The Parish Council request planning conditions be added to ensure that this is not a permanent all year-around site. The number of caravans has increased over the years and the Parish Council would like a planning condition which limits and caps further development of this site.

The Parish Council are concerned regarding the increase traffic that will be generated by this site and would like a planning condition that prohibits caravans from using Stable Lane as it is highly unsuitable for caravans.

(e) No objections were made to 20/01788/LDC, Front porch, single storey rear extension, loft conversion with dormer, Racecourse Farm Racecourse Lane Cotebrook.

(f) No objections were made to 20/01821/FUL, Single storey rear extension. Demolition of existing conservatory.6 The Courtyard Oakmere Hall Chester Road Oakmere.

8 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chairman

Bank account balance is £30,083.70 as at 31st May 2020. Unpaid cheques £35. Income is £97.96 VAT refund and £74.00 advertising income. Unpaid invoices from March 2020 newsletter is £88.00. (The bank balance amount includes the New Homes Bonus fund) New Homes Bonus fund (which is included in the bank balance) is £12,747.59. Earmarked funds as follows;

£3160.00 for speed sign on Station Road agreed at December 2019 meeting.

£2,000 for Frith Avenue project, resolved to spend in November minutes.

RESOLVED that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for June	£369.39
Standing Order 21 st	Cheshire Pension Fund	Employers & employees contribution for June	£137.26
001080	Clerk	Expenses for June	£30.52
001081	Cheshire Association of Local Councils	Annual Subscription	£434.88
001082	Cheshire West and Chester Council	Annual charge for dog bins at Eddisbury Hill	£364.00

9 Leaving Present for Councillor C George

RESOLVED that;

A garden centre gift voucher for the amount of £40.00 be purchased for Tarporley Garden centre as a leaving present for Councillor C George.

10 Purchase of Face Masks

RESOLVED that;

The Parish Council would not purchase face masks for each household due to the costs involved.

11 Forestry Commission signage

Councillor J Edwards reported that there had been a massive increase in both fires and litter in Delamere recently.

RESOLVED that;

The clerk would send a letter to the Forestry Commission asking them for additional signage at the entrance of the forest and in areas that could be used for picnics regarding litter and fire safety and send a copy of the letter to the PCSOs and to Cheshire Fire Service.

12 Neighbourhood Plan

Councillor J Edwards informed the Parish Council that the third meeting of the steering group would be arranged shortly. Following this, an updated project plan, terms of reference and budget will be provided to the Parish Council. In the November meeting of the steering group, Councillor J Edwards was elected Chairman of the group and Interim Treasurer, and Maureen Pemberton was elected as Secretary. Other steering group members include Councillor C Ball, Councillor A Bell, David Addiscott, Reece Calderbank, Joanne Howard, Claire Darlington, Nicola Gibson, Gary Smith and Marian Atkinson, with others involved in supporting any steering group action. The Parish Council will be kept informed about any changes to the steering group.

The clerk had contacted Cheshire Community Action and they had sent some draft terms of reference for a Neighbourhood Plan group. The clerk informed the Parish Council that she had received and circulated an email dated 10th June 2020 from the Neighbourhood Planning Department of Cheshire West and Chester Council stating that the basic allowance has increased to £10,000.00 for a grant. Cheshire Community Action had confirmed that the Parish Council could not make a retrospective claim for any expenditure. As such any costs incurred before a grant is applied for will have to be funded by the Parish Council.

RESOLVED that:

The Parish Council gave the clerk delegated authority to the clerk to make payments on behalf of the steering group without any further approval from the Parish Council once a budget had been set and agreed to. The clerk would need a copy of the invoice for any payments and any order would have to be addressed to the Parish Council in order for the Parish Council to reclaim the VAT.

The appointed Treasurer of the Steering Group, Councillor J Edwards would send the invoice to the clerk along with a copy of the minutes of the Steering group which authorised the expenditure to the clerk. The clerk would then arrange a cheque accordingly which will be put on the monthly financial report and into the minutes each month.

13 Proposed Stopping up of Highway at Footpath FP4 Delamere Forest, Station Road, Linnere.

The clerk received notification of the draft order for the proposal for the stopping of the highway at Footpath FP4 Delamere Forest.

RESOLVED that;

The Parish Council would object to this proposal and the clerk was asked to send a letter to the Department of Transport regarding this.

14 Update from Cheshire West and Chester Councillors

Cheshire West and Chester Ward Councillor H Tonge reported that there were two consultations from Cheshire West and Chester Council at this present time;

- Walking and cycling routes
- Upgrading the economy post Covid-19.

Cheshire West and Chester Ward Councillor H Tonge reported that there were many local volunteer groups which had been very quickly established in response to Covid-19 that were assisting and providing support to residents in a variety of ways and a new foodbank had been set up at Kelsall Methodist Church in Kelsall for residents.

Cheshire West and Chester Ward Councillor H Tonge reported that School Transport for the next school year was again an issue as parents were being informed of school places as the policy of Cheshire West and Chester Council had not been changed. Both Cheshire West and Chester Ward Councillors, H Tonge and J Leather would both assist with any appeal regarding school transport issues for residents.

15 Councillor's report and future agenda items

As Councillor D Wheeler was not present at this meeting, he had sent reports to the clerk. Councillor D Wheeler reported that following the removal of the sandstone blocks these now had been replaced by white markers opposite Delamere House on Eddisbury Hill. The clerk was asked to contact the Highways Department of Cheshire West and Chester Council regarding this. This has been reported under HW218442622.

Councillor D Wheeler asked if the car park be reopened at Hatchmere Lake by the Forestry Commission. Councillor D Rutter confirmed that this had been closed for some time now. The clerk was asked to contact Norley Parish Council regarding this.

Councillor D Wheeler also asked for more lay-bys in the switch back. This request had been pursued for some time with both the Highways Department and the Forestry Commission. The Forestry Commission viewed the increased capacity of the new car parks at Linmere as an alternative solution to this matter.

Councillor A Gore reported that she had informed the Highways Department of Cheshire West and Chester Council regarding potholes on Eddisbury Hill. Eventually they had been filled but the work was sub-standard. The clerk was asked to contact the Highways Department asking them to inspect the road again. This has been reported under HW218445161.

Councillor A Gore reported that she was disappointed with the finish of the Court House as the owners had promised to restate the sandstone wall and railings. The clerk was asked to contact the owners regarding this matter.

Councillor A Bell reported that there were some contractors that had returned to the Marley Tiles housing development site; however, it was not known when the roundabout would be completed. The clerk was asked to investigate this matter as this was causing ongoing traffic issues.

Several Parish Councillors were due to attend training sessions however these have been cancelled due to Covid-19. The clerk will contact Cheshire Association of Local Councils and enquire when these will be arranged for.

Councillor J Edwards reported that he had received a telephone call from a resident in Delamere Grove regarding a scam. Councillor A Bell will provide the contact details for the Homewatch Co-ordinator at Delamere Grove for the resident concerned.

Councillor A Gore asked regarding the progress of the project for the field at Frith Avenue. Councillor J Edwards confirmed that this will be delayed due to Covid-19.

16 Date and time of next meeting

The next Parish Council meeting is Monday 13th July 2020 at 7pm.

Chairman's signature.....Dated.....

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Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 15th June 2020.