

# **Delamere & Oakmere Parish Council Meeting**

## **MINUTES OF THE MONTHLY PARISH MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 13<sup>TH</sup> JULY 2020 AT 7PM**

Present: Councillors C Ball, S Ralph, A Walsh, A Bell, J Edwards (from 7.24pm), D Rutter, A Gore and R Gilbert-Bratt.

Also, present Clerk, Mrs J Monks and Cheshire West and Chester Ward Councillor J Leather.

### **1 Welcome and apologies for absence**

The Chairman of the Parish Council, Councillor A Bell welcomed everyone to the Parish Council meeting. Councillor D Wheeler sent his apologies for the meeting.

**RESOLVED** that;

The Parish Council formally approves the reasons for absence for Councillor Derek Wheeler and extends these reasons until such time as the Parish Council can meet again.

### **2 Member's Code of Conduct and declarations of interest**

None declared.

### **3 Public Speaking Time**

No members of the public wished to address the Parish Council.

### **4 Minutes of the last Parish Council meeting**

**RESOLVED** that;

The minutes of the Parish Council meeting of Delamere and Oakmere Parish Council on Monday 15<sup>th</sup> June 2020 be approved as a correct record.

### **5 Progress Reports and Outstanding Items**

The clerk received an email dated 19<sup>th</sup> June 2020 from the Marley Tiles/Earlsbrook Housing Development stating that the site remains closed due to Covid-19 and they hope to re-open and re-commence work, in mid-July however this remains to be confirmed.

The clerk received an email dated 22<sup>nd</sup> June 2020 from Norley Parish Council regarding the Forestry Commission's car park at Hatchmere stating that the car park has been closed and derelict for many years and they are currently making further enquiries with regards to any re-opening.

The Highways Department of Cheshire West and Chester Council have sent an email dated 24<sup>th</sup> June 2020 with regard to the installation of the white verge marker posts on Eddisbury Hill outside Delamere House. They have confirmed that the owner of Delamere House has permission and they will not be taking any further action on this matter.

The clerk had received notification that the Licensing Application for Delamere Forest Café was to be determined by a hearing on 7<sup>th</sup> July 2020, Councillor J Edwards represented the Parish Council at the hearing.

The Highways Department of Cheshire West and Chester Council have confirmed that they have examined the photos provided regarding the potholes on Eddisbury Hill and there are no defects. Councillor A Gore confirmed that she will pursuing this matter with the Ward Councillors.

The clerk had contacted the company regarding the installation of the speed sign for Station Road in Delamere and they had confirmed in an email dated 13<sup>th</sup> July 2020 that they were now approaching different contractors and would provide an update on costs and solutions as soon as possible.

## **6 Correspondence**

Councillor C George had thanked the Parish Council for his leaving present and said he would purchase a tree with the gift voucher.

The clerk received an acknowledgement from the Planning Enforcement Dept of Cheshire West and Chester Council with regards to the Court House on Chester Road in Oakmere. The case reference is 20/00345/ENTPLN. The letter confirmed that officers are not undertaking site visits due to Covid-19 but will investigate when it is possible.

The clerk has received an email dated 6<sup>th</sup> June 2020 from the site manager at Crown Farm stating that they will be commencing borehole drilling on or close to the Oakmere Way.

## **7 Planning**

The Parish Council considered all of the planning applications that had been received up to 13<sup>th</sup> July 2020.

**RESOLVED** that;

- (a) 20/01914/FUL, New drive to entrance gates to stables, new wall and new gates, Mulberry House 8 Old Pale Heights Stoney Lane Delamere. The clerk had circulated the planning application for the attention of all Parish Councillors and as no objections were provided this had been submitted to the Planning Department of Cheshire West and Chester Council. Councillor J Taylor then circulated some concerns from residents. The clerk was asked withdrawn no objections and submit that the Parish Council support the concerns of residents regarding the new entrance as the additional access would be for commercial rather than residential reasons. Any new drive needs to be for residential use only and not for commercial use. The clerk was asked to contact Councillor J Taylor (as he was not present at the Parish Council meeting) to confirm the decision of the Parish Council.
- (b) No objections were made to 20/01788/LDC, Front porch, single storey rear extension, loft conversion with dormer, Racecourse Bungalow Racecourse Lane Cotebrook.
- (c) 20/02052/S73, Removal of conditions 4 and 8 of planning permission 14/03803/S73 to allow 12-month holiday occupation, Oakmere Lodge Country Park Chester Road Oakmere. The Parish Council considered the above planning application at its Parish Council meeting on Monday 13th July 2020 and wish to object as this is holiday park/complex it is not all year around residential site as such twelve-month occupation should be prohibited.
- (d) 20/02193/S73, Variation of Conditions 4 (Affordable Housing) and 10 (Great Crested Newts) of 15/04214/OUT. Land Rear of The Gables Chester Road Oakmere. The Parish Council considered the above planning application at its Parish Council meeting on Monday 13th July 2020. The Parish Council have concerns regarding the term, 'Affordable Housing' as this should be affordable not discounted housing. The Parish Council asks for a planning condition which allows preference to residents of the Parish to purchase the affordable housing on this site.

At 7.24pm Councillor J Edwards joined the Parish Council meeting.

- (e) No objections were to be made to 20/02181/FUL, Single storey rear extension with balcony above. Flat 13 Station Road Delamere.

**8 Finance**

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chairman.

Bank account balance is £29,147.53 as at 30<sup>th</sup> June 2020. Unpaid cheques £434.88. No income. Unpaid invoices from March 2020 newsletter is £88.00.

(The bank balance amount includes the New Homes Bonus fund)

Earmarked funds as follows;

£3160.00 for speed sign on Station Road agreed at December 2019 meeting.

£2,000 for Frith Avenue project, resolved to spend in November minutes.

New Homes Bonus fund (which is included in the bank balance) is £12,747.59.

**RESOLVED** that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 <sup>st</sup>	Clerk	Salary for July	£369.19
Standing Order 21 <sup>st</sup>	Cheshire Pension Fund	Employers & employees contribution for July	£137.26
001083	Clerk	Expenses for July	£26.00
001084	HMRC	Quarterly Payment	£276.80
001085	Clerk	Reimbursement for garden centre voucher for Clive George	£42.00

## **9 August Recess**

As there is no meeting of the Parish Council in August it was;

**RESOLVED** that;

Planning – The Clerk should liaise with the Chairman and Vice Chairman on planning applications received during the Recess with subsequent discussion with all other Councillors.

The Chairman, Vice Chairman and the Clerk be authorised to deal with all routine matters during the Recess with discussion with all other Councillors.

The signing of required cheques to be undertaken by authorised signatories in accordance with the bank mandates and then detailed on the September payment schedule.

## **10 Grit bins**

The clerk had circulated the Parish Council minutes from April 2020 regarding the current situation with regards to the installation of grit bins. The clerk was requested to defer this item until the September Parish Council meeting for further consideration.

## **11 Neighbourhood Plan**

Councillor J Edwards reported that he would be chasing up responses to the questionnaire that had been issued to residents.

## **12 Membership of Cheshire Community Action**

**RESOLVED** that;

The Parish Council should remain a member of Cheshire Community Action at the cost of £20.00 per year.

## **13 Forestry Commission**

The Forestry Commission has sent an email reply dated 1<sup>st</sup> July 2020 regarding the Parish Council's request for additional signage.

**RESOLVED** that;

The Parish Council was not happy with the response and that a meeting with the Forestry Commission would be requested.

Councillor J Edwards will draft a response to be sent on behalf of the Parish Council.

## **14 Newsletter Invoices**

The editor of the newsletter has contacted the clerk to state that the cost of the printing of the next edition will increase to approx. £548.26 and as such it will make a loss of around £125.26.

**RESOLVED** that;

The Parish Council would pay for the printing costs of the newsletter and accepts that the loss of £125.26

## **15 Update from Cheshire West and Chester Councillors**

Cheshire West and Chester Ward Councillor J Leather reported that there were several consultations from Cheshire West and Chester Council in particularly on Highways and bin emptying. Cheshire West and Chester Ward Councillor J Leather reported that food parcels were due to cease soon and if any residents had any issues, they should contact himself or Cheshire West and Chester Ward Councillor H Tonge.

Councillor J Leather requested that the Ward Councillors were sent a copy of the login details for any future virtual meetings.

**16 Councillor’s report and future agenda items**

Councillor J Edwards confirmed that he had represented the Parish Council at the Licencing Hearing for Delamere café however no decision had yet been received.

Councillor D Rutter reported that there were several unclear road signs around the Parish and everyone was asked to make note of any in order to report these at the next Parish Council meeting.

**17 Date and time of next meeting**

The next Parish Council meeting is Monday 14<sup>th</sup> September 2020 at 7pm. Whether this will be a virtual or meeting at the Community centre will be confirmed in early September.

Chairman’s signature.....Dated.....