

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE MONTHLY PARISH MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 8TH FEBUARY 2021 AT 7PM

Present: Councillors A Bell, A Walsh, J Edwards, D Rutter, R Gilbert-Bratt, A Gore S Ralph, Councillor F Goodier and Newly co-opted (as per item 5) Councillor S Addiscott.

Also, present Clerk, Mrs J Monks and one member of the public.

1 Welcome and apologies for absence

The Chairman of the Parish Council, Councillor A Bell welcomed everyone to the Parish Council meeting. Councillor D Wheeler had sent his apologies for the meeting. Cheshire West and Chester Ward Councillor J Leather and Cheshire West and Chester Ward Councillor H Tonge sent their apologies as they were both unable to attend the meeting.

2 Member's Code of Conduct and declarations of interest

None declared.

3 Forestry Commission representative

The Forestry Commission were unable to join the Parish Council meeting and had sent their apologies and had addressed the concerns raised in a letter dated 3rd February 2021.

The Parish Council expressed their disappointment that a representative could not join the meeting especially as there were major changes in Delamere Forest at this present time. The clerk was asked to contact the Forestry Commission to attend another Parish Council meeting.

4 Public Speaking Time

A member of the public addressed the Parish Council with regards to the Forestry Commission's plans to 'stop up' and divert Delamere Footpath 4. The resident had commissioned three reports regarding grounds of objection for the diversion and two additional reports on disability access for the diverted footpath and these reports were circulated to all Parish Councillors for their attention.

5 Co-option of a Parish Councillor

The Parish Council considered the application received from Mrs. S Addiscott for the post of Parish Councillor in the Oakmere Ward.

RESOLVED that;

Mrs. S Addiscott was co-opted as a Parish Councillor for the Delamere Ward.

The clerk will send Councillor Addiscott a declaration of acceptance of office form for completion along with a declaration of interest form.

The clerk will also circulate the latest training available from Cheshire Association of Local Councils.

The clerk noted that there had been no further applications for the vacant seats in the Oakmere Ward. Councillor A Bell will put this in his report for the newsletter.

6 Minutes of the last Parish Council meeting

The clerk had received a request for the minutes of the Parish Council meeting on 18th January 2021 to be amended by Councillor A Gore on 8th February 2021, the day of the Parish Council meeting. As the minutes required amendment and these would need to be circulated before they could be approved this item was deferred until the next Parish Council meeting in March.

7 Progress Reports and Outstanding Items

The clerk submitted a request to the Highways Department of Cheshire West and Chester Council for the double yellow lines to be renewed on Station Road and Blakemere Lane. The Highways Department have said this could not undertake until least the summer due to floods/leaves/mud however it is unlikely to be considered as it would be best to resurface the road first and then paint new lines as part of the resurfacing. There is no timescale for any resurfacing work and this would be subject to funding.

The clerk confirmed that she had contacted United Utilities with regards to the Pale Heights project but had received no response. However they had been busy due to the ongoing flooding in the area.

8 Correspondence

The clerk has received a letter dated 19th January 2021 stating that Cheshire Pension Fund have amended their bank details. As such the monthly standing order has been amended from 1st February 2021 with the new bank details.

The clerk has received a thank you and acknowledgement from Delamere Community Centre and from St Peters Church for the donations from the Parish Council.

The clerk has received an invite for Parish Council representatives to attend the next Crown Farm Liaison meeting to be held virtually on Thursday 20th May at 2pm.

The clerk has received an email dated 6th February 2021 from a resident requesting that the Station Road footpath from the new development at Marley Tiles to the crossroads at the Abbey Arms junction be dug back to the original width as this is very narrow and the tarmac of the pavement is damaged in parts. The clerk was asked to report this to Cheshire West and Chester Council for their attention. This has been reported under HW306287668.

The clerk has received an email from a resident dated 8th February 2021 requesting the installation of a litter bin at the entrance opposite Eddisbury Hill Farm to the old Fort footpath. The clerk was asked to contact the Forestry Commission with this request.

The clerk has received an email from a resident dated 8th February 2021 regarding the following Highway issues;

- A request that the white lines at the top of Stoney Lane were reinstalled by Cheshire West and Chester Highways Department.
- The installation of two slow signs on Stoney Lane as the previous ones were removed and not replaced.
- A sign on the bend of Eddisbury Hill by three Pale Heights Cottages and a warning sign before Eddisbury Hill Farm.
- Complaints regarding the general condition of Stoney Lane and Eddisbury Hill as they are full of potholes and they are both a walking hazard and damage vehicles.

The clerk has submitted all the above requests to the Highways Department of Cheshire West and Chester Council for their attention under HW306682400.

9 Planning

The Parish Council considered all of the planning applications that had been received up to 8th February 2021.

RESOLVED that;

- (a) 20/04845/FUL, sitting of 7 camping pods (Retrospective), Fishpool Farm Caravan Park Fishpool Road Delamere CW8 2HP. Delamere and Oakmere Parish Council wish to raise concerns regarding the additional space and the increased footprint of the camping pods.

- (b) No objections were to be made to 20/04832/FUL, Demolition of existing single storey extension and erection of single storey side/rear orangery, Plovers Moss Tarporley Road Oakmere.
- (c) No objections were to be made to 21/00151/FUL, Alterations to windows, new roof light, flue for log burner and balcony to side. Four Gables Eddisbury Hill Delamere CW8 2HY.

10 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chairman.

Bank account balance is £20,880.62 as at 1st January 2021. Unpaid cheques £44.00. Nil Income.

Earmarked funds as follows; £2,000 for Frith Avenue project, resolved to spend in November 2019 minutes.

RESOLVED that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for February	£386.96
Standing Order 21 st	Cheshire Pension Fund	Employers & employees' contribution for February	£143.86
001103	Clerk	Expenses for February	£37.76
001104	Reece Safety Products Ltd	Three grit bins and grit	£347.70
001105	St Peters Church	Grant/donation	£664.00
001106	Delamere Community centre	Grant/donation	£350.00
001107	Tarporley Hospital	Grant/donation	£200.00
001108	Oakmere Cricket Club	Grant/donation	£100.00
001109	North West Air Ambulance	Grant/donation	£100.00
001110	Oakmere Methodist Church	Grant/donation	£100.00

The standing order will be amended for 21st February 2021 with the new payments for the salary and pensions following the pay review in January.

11 Grant/donation policy

Following the donations in the January 2021 Parish Council meeting the clerk had circulated a draft grant policy.

RESOLVED that;

The Parish Council does not adopt a grant/donation policy at this time.

12 Footpath Diversion - Disability Access report

Councillor J Edwards had circulated the disability access reports which had been undertaken on the diverted footpath in Delamere Forest.

RESOLVED that;

The Parish Council would confirm it's objection to the diversion of the footpath and would raise concerns that the new footpath was not DDA compliant.

Councillor J Edwards would draft letters to be sent to the Forestry Commission, Dept of Transport and the Public Rights of Way Officer at Cheshire West and Chester Council.

13 Speed limit contribution request from the Parish Council for Chester Road

The clerk contacted the Highways Department of Cheshire West and Chester Council with regards to the request to review the speed limit on Chester Road from the school to J&S Accessories.

The Highways Department confirmed that from St Peter's Church to the existing national speed boundary near to Waste Lane was going to be reduced under a approved local safety scheme. There would be no cost to the Parish Council.

The cost of providing a reduced speed limit from near the school to St Peter's Church was £4,000. As such the Highways Department would require a commitment from the Parish Council for a £2,000 contribution towards this.

RESOLVED that;

The Parish Council would make a £1,000 contribution and request the additional £1,000 from the Ward Members budget.

The clerk was asked to contact the Ward Councillors regarding this request and to then contact the Highways Department.

The clerk noted that the reduction in the speed limit would need to be reduced before the bend and the school and a fixed point will be agreed with the Highways Department.

14 Payroll

The new payroll provider will be amending all the pension records for Cheshire Pension Fund with the correct contributions made from January 2020.

The clerk has received an invoice dated 5th February 2021 for £80.00 plus VAT from Shires for the set-up charges and the payroll processing charge from 1st January 2021 to 31st March 2021.

RESOLVED that;

The payment of £80 plus VAT was to be paid to Shires Accountancy for the above.

15 Update from Cheshire West and Chester Councillors

Both Cheshire West and Chester Ward Councillors were not in attendance as they had sent their apologies as they were attending other meetings.

16 Councillor's report and future agenda items

Councillor A Bell had received a message from a resident who lives on Chrimes Drive in Oakmere complaining regarding a waste bin being relocated. The clerk will contact Councillor A Bell with the contact details for Cheshire West and Chester Council if they wish to lodge a complaint regarding this.

Councillor A Bell put a request into the next newsletter to see if any residents are available to put the agenda on the noticeboard at Hogshead Lane.

Councillor J Edwards confirmed that he would download the latest data from the speed sign and Councillor A Walsh and Councillor S Addiscott will take their laptops to the sign to learn how to download the data.

Councillor F Goodier raised the issue with regards to the pavement on Station Road, previously raised under correspondence. The clerk will contact Cheshire West and Chester Council regarding the issue.

Councillor D Rutter confirmed that the grit bins had been delivered and he will put them in the designed places as agreed with the Highways Department of Cheshire West and Chester Council. It was unknown if there was an excess grit and Councillor D Rutter did not know if it was possible to store any excess at the community centre.

Councillor A Bell had requested a further grit bin for Shackerley Close and this was put on the agenda for the next Parish Council meeting.

Councillor A Gore asked the clerk to contact the Highways Department of Cheshire West and Chester Council to see if there was anywhere that a grit bin could be situated on Chrimes Drive or Mere Crescent.

Councillor D Rutter reported that there was an ongoing issue with flooding in Little Wood and the clerk was asked to put this as an agenda item for the next Parish Council meeting in March.

17 Date and time of next meeting

The next Parish Council meeting is Monday 15th March 2021.

Chairman's signature.....Dated.....

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