

Delamere & Oakmere Informal Meeting

MINUTES OF THE INFORMAL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 12TH JULY 2021 AT 7PM

Present: Councillors J Edwards, R Gilbert-Bratt, A Gore, Councillor F Goodier, Councillor D Rutter, Councillor A Walsh and Councillor S Addiscott.

Also, present Clerk, Mrs J Monks, Cheshire West and Chester Ward Councillor H Tonge and one members of the public.

1 Welcome and apologies for absence

The Chair of the Parish Council, Councillor D Rutter welcomed everyone to the Parish Council meeting. Councillors A Bell and D Wheeler sent their apologies for the meeting. Cheshire West and Chester Ward Councillor J Leather also sent his apology for the meeting.

2 Member's Code of Conduct and declarations of interest

None declared.

3 Public Speaking Time

A member of the public addressed the Parish Council regarding the car parking issue on Stoneyford Lane. The member of the public wanted to know why the Highways Department of Cheshire West and Chester Council did not support the installation of double yellow lines on Stoneyford Lane as this was supported by the residents, Cheshire Police and Tarmac. The member of the public stated that the car parking on Stoneyford Lane was dangerous, and it was an accident waiting to happen and action on this matter must be taken.

The member of the public asked the clerk to send him a copy of the quote received for the double yellow lines for Stoneyford Lane from the Highways Department of Cheshire West and Chester Council. The clerk was requested to send copies of email to Cheshire West and Chester Ward Councillor H Tonge for his attention.

4 Minutes of last meeting

Recommended that;

The minutes of the informal meeting of Delamere and Oakmere Parish Council on Monday 14th June 2021 be approved as a correct record.

5 Progress Reports and Outstanding Items

The clerk had received an acknowledgement from the Planning Enforcement Department of Cheshire West and Chester Council regarding the bridleway at Go Ape and they will now investigate this matter.

The clerk had reported the list of road signs with the defects to Cheshire West and Chester Council for their attention.

Councillor J Edwards reported that there were signs on Station Road which required attention and the clerk was asked to report these to the Highways Department of Cheshire West and Chester Council for their attention. The clerk reported this under HW349058296.

6 Correspondence

None.

7 Planning

The planning applications that had been received up to 12th July 2021 were considered.

Recommended that;

- (a) No objections were to be made to 21/01907/FUL, Two Storey Side extension, Ottersbank Farm Fishpool Road Delamere.
- (b) No objections were to be made to 21/02248/FUL, Detached garage, Delamere House Eddisbury Hill Delamere.
- (c) No objections were to be made to 21/02282/FUL, Two storey and single storey rear extension with associated alterations. 89 Station Road Delamere.

8 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chairman.

Bank account balance is £25,125.40 as at 30th June 2021.

No unpaid cheques, nil income.

Earmarked funds as follows; £2,000 for Frith Avenue project, resolved to spend in November 2019 minutes. £1,500 for speed limit reduction for Chester Road Delamere, resolved to spend in March 2021 minutes.

Recommended that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for July	£386.96
Standing Order 21 st	Cheshire Pension Fund	Employers & employees' contribution for July	£143.86
001131	Clerk	Expenses for July	£26.00
001132	Cheshire Community Action	Annual subs	£20.00

9 August Recess

As there is no meeting of the Parish Council in August it was;

Recommended that;

Planning – The Clerk should liaise with the Chairman and Vice Chairman on planning applications received during the Recess with subsequent discussion with all other Councillors.

The Chairman, Vice Chairman and the Clerk be authorised to deal with all routine matters during the Recess with discussion with all other Councillors.

The signing of required cheques to be undertaken by authorised signatories in accordance with the bank mandates and then detailed on the September payment schedule.

10 Stoneyford Lane Car Parking issues

The clerk confirmed that she had contacted the local PCSO on the matter as requested.

The member of the public had produced a proposal which the clerk had sent to the Highways Department of Cheshire West and Chester Council, and they have stated that the cost is in the region of £1,500.

The clerk was asked to contact the Highways Department of Cheshire West and Chester Council to request a detailed quote and confirmation of the amount.

Upon receipt of the detailed quote for the exact amount the clerk was asked to contact Tarmac to see if they would provide the funding for this.

11 Pale Heights Information Boards

Further quotes for the information boards had been obtained and the clerk had circulated these with the agenda. The clerk confirmed that she had contacted English Heritage but had been informed that this project would not be eligible for a Historic England grant as it does not meet the criteria.

Recommended that;

The clerk was asked to contact the member of the public stating that the Parish Council would not be able to provide funding for the information boards for Pale Heights at this time due to other financial commitments. The member of the public was welcome to apply for funds from other sources.

12 Little Wood/Bowyers Waste

The clerk confirmed that she had contacted Cheshire West and Chester Ward Councillor H Tonge and he had offered to meet a Parish Council representative on site. An onsite meeting with a member of the Greenspace Team had been arranged for Thursday 15th July 2021 at 2.30pm. Councillor A Gore will attend with Councillor D Rutter and Cheshire West and Chester Ward Councillor H Tonge.

13 Grit bin and salt

Further to the March 2021 Parish Council minutes the clerk was asked to provide a quote for the September Parish Council meeting for three grit bins and salt for the following locations;

Flaxmere Way, Chrimes Drive and for Racecourse Lane. All three sites were on unadopted roads and as such will not need prior approval from Cheshire West and Chester Council.

14 Grant and Donations

The clerk confirmed that this agenda item was requested as per the January 2021 Parish Council meeting. The grant and donation procedure was discussed.

Recommended that;

No further action was necessary and that the grants/donations would be discussed at the January 2022 meeting. The clerk will provide an updated financial position of the Parish Council at this time.

15 Village signage

The clerk confirmed she had contacted the landowner regarding the metal Oakmere sign on Abbey Lane opposite the Fishpool Inn. They had confirmed that any contractor can view it from the road to get quotes. Once the work had been agreed only one contractor may enter the field on foot, no vehicles will be allowed to access the sign as the field is full of crops.

The clerk and Councillor A Gore had contacted several companies requesting quotes for the repair. The clerk had obtained two quotes for £480.00 and £420.00. Councillor A Gore had obtained a quote for a new post which would be approx. £80.00, but no quote for refurbishment of the sign.

The clerk confirmed that there was an additional Oakmere sign on the A556 on the southwest sign of the traffic lights at the junction of A556 and A49) near the lay-by.

The clerk was asked to contact Northwich Town Council for a further quote to include the additional sign.

Councillor A Gore will also provide a quote for both signs for consideration at the September Parish Council meeting.

The clerk had contacted the Highways Department of Cheshire West and Chester Council regarding additional new village signage. They stated that any signage would have to be approved by the Highways Department and funded by the Parish Council and the cost was likely to be expensive as traffic management would be required in order to install. In order for them to provide a quote they would require specific details regarding the number of signs required and specific proposed locations, ideally on a map with the proposed sites marked on.

16 Training Course for Councillor Addiscott

The clerk has received an invoice for £40.00 for a course booked by Councillor S Addiscott on 16th June 2021, however Cheshire Association of Local Councils are not sure that she was in attendance.

It was confirmed that Councillor S Addiscott did not attend.

Recommended that;

The invoice was returned to Cheshire Association of Local Councils stating that Councillor S Addiscott did not attend and as such would not be paid.

17 Membership of Cheshire Community Action

The clerk had received an email regarding the annual membership for the Parish Council for Cheshire Community Action. The cost of the membership for 2021/2022 is £20.00

Recommended that;

The Parish Council renews the membership for Cheshire Community Action at the cost of £20.00 for 2021/2022.

18 Christmas illuminated light trail in Delamere Forest

The clerk had received an email dated 25th June 2021 regarding a Christmas illuminated light trail that Forestry England is planned for the festive period and Councillor A Bell had attended an information session regarding the planned event and tickets for this were now on public sale.

19 Lane End/New Beginnings grant application form

The clerk had contacted Lane End regarding the request for funding and they had sent a grant application form for completion. The Parish Council's comments regarding the roundabout and speed would be dealt with as a separate matter.

Recommended that;

The clerk should apply for a grant of £500 towards the Frith Avenue project.

Councillor F Goodier confirmed a neighbour on Frith Avenue had undertaken some mowing.

It was commented that the field had moles hills but it was felt it best to leave it as is.

20 Update from Cheshire West and Chester Councillors

Cheshire West and Chester Ward Councillor H Tonge reported that there were two current consultations which have been issued by Cheshire West and Chester Council, The Learning Disability and Autism Services consultation and a Local Plan consultation. Cheshire West and Chester Ward Councillor confirmed that there was a virtual Cabinet meeting and then a further meeting planned regarding the changes to waste collection.

21 Councillor's report and future agenda items

Councillor D Rutter confirmed that he had attended the opening event for the new visitors centre. Representatives from the Parish Council had been invited for a tour of the nursery on site and the clerk was asked to contact the Forestry Commission to arrange this.

Councillor F Goodier asked the clerk to contact the Forestry Commission to request that they cut back the overhanging trees near to Frith Avenue field.

Councillor F Goodier reported that she had received an offer of assistance from a Darnhall Parish Councillor regarding a Neighbourhood Plan as they have received completed one for Darnhall Parish Council.

Councillor F Goodier reported that the orange netting is not providing any security for pedestrians on the footpath on the railway bridge as there is a dangerous drop between the road and the railway line. The clerk was asked to report this as a dangerous hazard to the Highways Department of Cheshire West and Chester, Network Rail and the Forestry Commission for their attention. The clerk reported to the Highways Department of Cheshire West and Chester Council under HW349640218. The report number for Network Rail is 210715-00376.

Councillor R Gilbert-Bratt asked if the Parish Council could submit a request for a reduction in the speed limit on the A49 from Cotebrook to the traffic lights as every other direction the speed limit was 50mph. The clerk will ask the PCSO to monitor speeding in this area and submit a request to the Highways Department of Cheshire West and Chester Council.

Councillor A Gore asked the clerk to contact the Highways Department of Cheshire West and Chester Council for an update on the speed limit request around Delamere school.

Councillor D Ruttter asked the clerk to contact the Forestry Commission to see if they had any plans for a beacon/bonfire at Pale Heights for the Queens Jubilee event next year.

Councillor A Gore asked Cheshire West and Chester Ward Councillor H Tonge if Cheshire West and Chester Council were going to go more on-site meeting now that restrictions have been lifted. Councillor A Gore was not happy regarding the state of the roads in particularly the pot holes on Eddisbury Hill and Stoney Lane.

22 Date, time and location of next meeting

The next Parish Council meeting is Monday 20th September 2021 at 7pm.

The clerk confirmed that she had contacted the Secretary of Delamere Community centre regarding booking a face-to-face meeting in September. The Secretary has confirmed that the Bowling room is available from 7pm and the Hall Hire charge is £10.00. Part of the Hall Hire agreement now includes the requirement for the person who is hiring the hall to clean it. The Secretary of the Community Centre has confirmed cleaning is only done by the community centre three mornings per week and as the Bowling room is let on Monday afternoons everything including handles, switches, tables and chairs must be wiped by the Parish Council prior to using it as the room will not be clean. The Parish Council would then after the meeting be required as part of the hiring agreement to then clean everything after use, including handles, switches and any tables and chairs it uses. The clerk will circulate the hiring conditions to all the Parish Councillors for their attention.

The clerk confirmed that to be covered under the Parish Council's public liability insurance the Parish Council will have to have a risk assessment in writing detailing the safety measures that it has put in place prior to the meeting

The clerk was asked to book the Bowling room at the Community centre for all the Parish Council meetings up to Christmas. Councillor D Rutter will investigate the requirement of the Parish Council to clean the room prior to and after use.

Chairman's signature.....Dated.....

Page 617

Minutes of the informal meeting of Delamere and Oakmere Parish Council held on Monday 12th July 2021.