

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 20TH SEPTEMBER 2021 AT 7PM

Present: Councillors J Edwards, R Gilbert-Bratt, A Gore, Councillor D Rutter, Councillor A Bell and Councillor D Wheeler.

Also, present Clerk, Mrs J Monks and one members of the public.

1 Welcome and apologies for absence

Councillor D Rutter welcomed everyone to the Parish Council meeting. Councillor F Goodier sent her apology for the meeting. Cheshire West and Chester Ward Councillor J Leather and Cheshire West and Chester Ward Councillor H Tonge both sent their apologies of the meeting.

2 Member's Code of Conduct and declarations of interest

None declared.

3 Public Speaking Time

No member of the public wished to address the Parish Council.

4 Co-option of Parish Councillor for vacant Oakmere seats

There were three vacancies on the Parish Council and the clerk had received one application.

The resident who had applied had been invited to the Parish Council meeting however there was no one in attendance.

The clerk was requested to contact the resident and to invite them to the October Parish Council meeting.

Councilor J Edwards and Councillor A Bell will post notices onto the local Facebook pages regarding the vacant seats.

5 Minutes of the last meeting

RESOLVED that;

The minutes of the informal meeting of Delamere and Oakmere Parish Council on Monday 12th July 2021 be approved as a correct record.

6 Approval of all the recommendations made under delegated responsibility to the clerk as follows for the informal meetings on Monday 14th June 2021 and Monday 12th July 2021

RESOLVED that;

All the recommendations as detailed in the minutes of the informal meetings on Monday 14th June 2021 and Monday 12th July 2021 were ratified by the Parish Council.

7 Progress Reports and Outstanding Items

The clerk has received notification that the Parish Council has received the amount of £500 from Lane End for the Frith Avenue project.

The Planning Enforcement Department of Cheshire West and Chester Council have discussed the ongoing issues with Go Ape with Councillor J Edwards and they have investigated this matter.

The clerk had arranged for a tour of the nursery with the Forestry Commission however there was no one available to attend as such this had been cancelled.

The clerk confirmed that she had contacted the Forestry Commission with regards to a beacon for the Queens Jubilee next year, they have confirmed that they are still making enquiries regarding this.

The clerk has contacted the Highways Department of Cheshire West and Chester Council with regards to a speed limit assessment for Chester Road on the A556. They have confirmed that they will do this early November and stated that the recommendation for a lower speed limit is very unlikely.

8 Correspondence

The clerk has received an email dated 5th August 2021 from Cheshire West and Chester Council with regards to the Community Infrastructure Levy. The clerk has completed and returned the form to Cheshire West and Chester Council as requested and a copy of this has been put on the Parish Council's website.

The clerk received a resignation letter dated 15th September from Councillor A Walsh. The clerk has notified the Elections Department of Warrington Borough Council regarding this.

9 Planning

The planning applications that had been received up to 20th September 2021 were considered.

RESOLVED that;

- (a) No objections to 21/02403/FUL, Siting of a site manager/warden's lodge. Land At Grid Ref 358073 369837, Oakmere Lodge Country Park, Chester Road Oakmere.
- (b) No objections to 21/02602/FUL, Demolition of existing dwelling and erection of a new dwelling - amendment to application 20/03084/FUL, Shires, The Ridge Delamere.
- (c) No objections to 21/02248/FUL, detached garage and change of use of land to domestic curtilage, Delamere House Eddisbury Hill Delamere.
- (d) No objections to 21/02346/FUL, Alterations and conversion of forestry building into part farm building and part dwelling, Land At Spy Hill Ashton Road Delamere.
- (e) No objections to 21/03052/FUL, Demolition of existing conservatory, erection of single storey rear extension alteration to side window, 1 Stoney Lane Delamere.
- (f) No objections to 21/03165/FUL, Two storey side extension, part single storey, part two storey rear extension with dormers and porch to side, Pine Cottage Forest Gate Lane Kelsall.
- (g) No objections to 21/03220/FUL, Demolition of existing bungalow and garage and erection of replacement two storey dwelling, Sunnyholme Forest Gate Lane Kelsall.
- (h) No objections to 21/03003/FUL, Erection of oak framed garage, 1 The Barns Hogshead Lane Oakmere.

10 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair.

Bank account balance is £24,751.58 as at 31st July 2021.

No unpaid cheques, July 2021 income is £203.00 advertising income.

Bank account balance is £25,979.71 at 31st August 2021.

August income is £88.00 advertising income, £500 from Lane End for contribution towards Frith Avenue project and £1,500 from Tarmac for yellow lines on Stoneyford Lane.

Earmarked funds as follows;

£2,500 for Frith Avenue project, Parish Council resolved to spend £2,000 in November 2019 minutes and £500.00 received from Lane End in September 2021 minutes.

£1,500 for speed limit reduction for Chester Road Delamere, resolved to spend in March 2021 minutes.

£1,500 received from Tarmac for installation of yellow lines in September 2021 minutes.

RESOLVED that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for August	£387.16
Standing Order 21 st	Cheshire Pension Fund	Employers & employees' contribution for August	£143.86
Standing Order 21 st	Clerk	Salary for September	£386.96
Standing Order 21 st	Cheshire Pension Fund	Employers & employees' contribution for September	£143.86
001133	Clerk	Expenses for August	£33.92
001134	Clerk	Expenses for September	£52.00
001135	Delamere Community Centre	Room Hire for Sept, Oct, Nov and Dec	£40.00
001136	Clive George	Printing of Delamere and Oakmere Newsletter	£328.85
001137	HMRC	Quarterly payment	£290.20
001138	Information Commissioners Office	Data Protection Fee	£40.00
001139	Shires Accountants	Annual processing fee for payroll 01.04.21 to 31.03.22	£136.80

11 Delamere and Oakmere News

The clerk confirmed that the cost of printing July's edition of Delamere and Oakmere news was £328.85.

The amount of £394.00 had been paid for advertising which gives a profit of £65.15.

12 Room Hire for Delamere Community centre

The clerk confirmed that she had booked the Bowling Room at Delamere Community centre for the Parish Council meetings for October, November and December. The room hire for these meeting along with the September meeting was £40.00.

RESOLVED that;

Payment of £40.00 was made for room hire for the Parish Council meetings from September, October, November and December 2021.

13 Stoneyford Lane Car Parking issues

Following the July meeting the clerk contacted the Highways Department of Cheshire West and Chester Council who confirmed that they could only provide a rough estimate of the cost for the installation of double yellow lines on Stoneyford Lane. The clerk then contacted Tarmac asking for a donation towards the project. Tarmac have kindly donated the sum of £1,500 on 27th August 2021 in order to fund the installation of double yellow lines on the provision that if the scheme does not go ahead then the Parish Council will refund the donation back to Tarmac.

RESOLVED that;

The clerk will send a letter to all residents of Stoneyford Lane advising them of the intention to install double yellow lines. If no objections are received, then the clerk was asked to contact the Highways Department of Cheshire West and Chester Council to go ahead with the installation of the double yellow lines with the provision that the cost does not exceed £1,500.

14 Little Wood/Bowyers Waste

RESOLVED that;

The access to the boardwalk in Little Wood would be temporarily boarded up to prevent access.

Councillor D Rutter will contact Cheshire Wildlife Trust to see if they could assist with future maintenance.

15 Grit bin and salt

Following the meeting in July the clerk had obtained a quote for three grit bins, scoops and grit as requested.

RESOLVED that;

Three grit bins, scoops and grit were purchased at the cost of £242.50 plus VAT for Flaxmere Way, Chrimes Drive and for Racecourse Lane. All three sites were on unadopted roads and as such will not need prior approval from Cheshire West and Chester Council.

16 Village signage

The two quotes were discussed in detail for the renovation of the two Oakmere signs. The cost of the repairs would be in the region of £1,200 plus VAT.

RESOLVED that;

The signs will be removed and the ornate tops retained for future use. Councillor D Rutter will contact the landowner to discuss.

17 Planters

Councillor J Edwards stated that there was a request from the owner of the shop to have the planters at the Community Centre. The clerk informed the Parish Council that the planters were not owned by the Parish Council, and she will contact the owner concerned so he can submit a request to the Delamere Community Centre Committee.

A resident had requested that the Parish Council consider purchasing planters with signage on.

RESOLVED that;

Due to the lack of room on footpaths and lack of financial resources this could not be considered at this time.

The clerk was asked to contact the resident regarding the decision of the Parish Council.

18 Request from Utkinton and Cotebook Parish Council re annual contribution of £64 for costs of emptying new bins at Primrose Hill

The clerk has received a request from Utkinton and Cotebrook Parish Council regarding the installation of two dog bins at Primrose Hill at the junction of Tirley Lane and Heaths Lane. Utkinton and Cotebrook will purchase the bins but have requested an annual contribution of £64 per year from Delamere and Oakmere Parish Council towards the cost of emptying the bin.

RESOLVED that;

The Parish Council would not pay a £64.00 a year contribution towards the cost of emptying the bin.

19 Speed limit amendment on the A49

The clerk had contacted the Highways Department of Cheshire West and Chester Council with regards to the reduction of the speed limit for the A49. They confirmed that an estimated cost would be in the regions of £4,000 to £5,000 and that the Highways Department would require a 50% contribution from the Parish Council.

The clerk was asked to contact the following to see if they could make any financial contribution towards the scheme;

The garden centre on Tarporley Road, Oulton Park, Cheshire West and Chester Ward Councillors and Little Budworth Parish Council.

20 Safety Sign on A556

The clerk was asked to contact Cheshire West and Chester Council Highways Department with regards to the safety sign which has been recently installed on the A556 as it was sited only 20 yards away from the junction as was too near to be of any use. This has been reported under HW364748252.

21 Payroll charges for year 1st April 2021 to 31st March 2022.

RESOLVED that;

The annual payroll processing charge of £114.00 plus VAT for Shires Accountants was to be paid.

22 New road layout at Marley Tiles/Earlsbrook Site and Station Road

Councillor A Bell had been liaising with the Highways Department of Cheshire West and Chester Council, Mid Cheshire Railway Association and Lane End regarding the road layout especially around Delamere Station and some remedial work has now been undertaken.

23 NALC Policy Consultation Briefing: Local Nature Recovery Strategies

Councillor J Edwards will prepare a response to this consultation for the Parish Council.

24 Update from Cheshire West and Chester Councillors

No Cheshire West and Chester Ward Councillors were present.

25 Councillor's report and future agenda items

Councillor D Wheeler reported that there were issues with the land behind the Court House in Oakmere, however the Planning Enforcement Department of Cheshire West and Chester Council were dealing with the ongoing issues.

Councillor A Gore reported that the information board at Bowyers Waste required attention and the clerk was asked to report this to Cheshire West and Chester Council for their attention.

Councillor D Rutter confirmed that the St Peters Church are in the process of extending the car park.

The clerk was asked to contact Lane End regarding the state of the roundabout on the entrance of the new Marley Tiles/Earlsbrook estate and suggest that they approach the school regarding designing a sculpture for the roundabout.

Councillor A Gore asked for an agenda item regarding the field at Frith Avenue to be put on the next meeting for discussion.

Councillor A Bell reported that the Mid Cheshire Rail Association were looking to undertake improvements at Delamere Station in conjunction with the Forest England which may include maps and new signage.

Councillor A Bell gave his apology to the clerk for the next Parish Council meeting as he would be on holiday.

Councillor D Rutter asked for an agenda item for the October meeting to look at purchasing daffodil bulbs for planting. The clerk will obtain costs to be considered at the next meeting.

26 Date and time of next meeting

The next Parish Council meeting is Monday 18th October 2021 at 7pm at Delamere Community Centre.

Chairman's signature.....Dated.....

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Minutes of the Parish Council meeting of Delamere and Oakmere Parish Council held on Monday 20th September 2021.