

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 14TH MARCH 2022 AT 7PM

Present: Councillor D Rutter, Councillor J Edwards, Councillor A Bell, Councillor F Goodier, and Councillor D Wheeler.

Also, present Clerk, Mrs J Monks, Cheshire West and Chester Ward Councillor J Leather and two members of the public.

1 Welcome and apologies for absence

Councillor D Rutter welcomed everyone to the Parish Council meeting. Councillor R Gilbert-Bratt sent her apology for the meeting. Cheshire West and Chester Ward Councillor H Tonge sent his apology for the meeting.

2 Member's Code of Conduct and declarations of interest

No declarations of interest were made.

3 Public Speaking Time

A member of the public stated that he was interested in becoming a Parish Councillor and was at the meeting to see how the Parish Council operates. The clerk advised that any applications need a CV and covering letter and to be sent to the clerk.

4 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the Parish Council meeting of Delamere and Oakmere Parish Council on Monday 14th February 2022 be approved as a correct record.

5 Progress Reports and Outstanding Items

The clerk confirmed that the complaint log has been circulated to all on the bottom of the financial report which had been emailed to all Parish Councillors.

Councillor F Goodier reported that she was not aware of any further incidents with the flooding onto Station Road and United Utilities were looking at upgrading the sewerage system.

The clerk had contacted the new PCSO however she will not be able to attend any Parish Council meetings as she is either on a rest day or day shift for all the meeting dates for the rest of the year.

The clerk reported that she had received several expressions of interest for the vacant Parish Councillor positions however no applications had been received.

6 Correspondence

The clerk had received a thank you letter from St Peters Church regarding the grant of £664.00 towards the maintenance of the Church yard.

The clerk had received a thank you email from Delamere Community Centre regarding the £350.00 donation.

The clerk had received a thank you email from Oakmere Cricket Club regarding the £100 donation.

The clerk had received a thank you email from Oakmere Methodist Church regarding the £100 donation.

The clerk has received a thank you letter from North West Air Ambulance regarding the £100 donation.

7 Planning

The planning applications that had been received up to 14th March 2022 were considered.

RESOLVED that;

- (a) No objections were made to 22/00214/FUL, Erection of dormer to garage and conversion to accommodation, Fox Covert Lodge Cheese Hill Lane Norley.
- (b) No objections were made to 22/00227/FUL, Reconfiguration and siting of 31 static holiday caravans with associated engineering works, Oakmere Lodge Country Park Chester Road Oakmere. Extension of time for comment until 15th March 2022.
- (c) No objections were made to 22/00334/FUL, Installation of solar panels on west facing roof slope of previously approved agricultural building (20/03974/AGR) to supply existing dwelling at Roughlow Farm, Roughlow Farm Tirley Lane Willington.
- (d) No objections were made to 22/00229/FUL, Erection of 2 front dormers, alterations to windows and doors, rooflights to front and rear, Shires The Ridge Delamere.
- (e) No objections were made to 22/00457/FUL, Agricultural storage building to store equipment and produce, Maddison Farm Overdale Lane Oakmere.

- (f) No objections were made to 22/00325/S73, Residential development of 5 dwellings -Variation of Conditions 1 and 12 of 20/02193/S73, Land Rear of The Gables Chester Road Oakmere.

The Parish Council had received a request from a resident with regard to the following planning applications (21/0331/FUL, 21/03404/FUL, 21/03753) for Alcam Services Limited, Chester Road, Oakmere, CW8 2HB. The resident wanted the Parish Council to submit further request to the Planning Officer for an urgent site visit.

RESOLVED that;

No further request was necessary as the Parish Council had already requested the Planning Officer undertook a site visit. It was the understanding of the Parish Council that a Planning Officer had already inspected the site.

8 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair.

Bank account balance is £19,641.11 as at 28th February 2022.

£100.00 unpaid cheques and no income.

Earmarked funds as follows;

£2,500 for Frith Avenue project, Parish Council resolved to spend £2,000 in November 2019 minutes and £500.00 received from Lane End in September 2021 minutes.

£1,500 for speed limit reduction for Chester Road Delamere, resolved to spend in March 2021 minutes.

£1,500 received from Tarmac for installation of yellow lines in September 2021 minutes.

RESOLVED that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for March	£386.96
Standing Order 21 st	Cheshire Pension Fund	Employers & employees' contribution for March	£143.86
001158	Joanne Monks	Clerk Expenses for March	£32.30
001159	Joanne Monks	Reimbursement for Web Hosting charges	£23.99
001160	Clive George	Printing newsletter costs	£377.01

9 Appointment of internal auditor

RESOLVED that;

Mr M Garnett, who has effectively undertaken the internal audit previously, be appointed to undertake the Annual Internal Audit for Delamere and Oakmere Parish Council for 2021/2022 in accordance with the requirements of the Annual Return.

10 Recording meetings

RESOLVED that;

The Parish Council would not purchase equipment in order to record meetings as this was unnecessary expenditure and personal mobile phones of Parish Councillors could be used for this purpose.

11 Tree survey for land at Frith Avenue and Little Wood

The clerk had contacted five companies regarding tree surveys but had only obtained one quote. The quote for a tree survey for Little Wood and the land at Frith Avenue and the quote was £1100.00 plus VAT.

Councillor F Goodier will contact the Forestry Commission to obtain separate quotes for the land at Frith Avenue and for Little Wood.

12 Little Wood

The clerk had contacted the Senior Localities Officer at Cheshire West and Chester regarding legal advice for the Parish Council with regards to Little Wood. Cheshire West and Chester Council cannot provide legal advice to third parties with regards to land that is not owned by Cheshire West and Chester Council. The clerk informed the Parish Council that they should seek legal advice.

RESOLVED that;

The Parish Council would have an open public meeting on a Saturday morning to discuss the future options for Little Wood/Bowyers Waste.

The clerk was asked to contact the Community centre and book the Hall for a meeting and draft a letter/leaflet to be distributed along with the newsletter.

13 Field at Frith Avenue

The clerk had contacted various people with regards to the issue with the moles.

RESOLVED that;

The Parish Council would not employ a contractor to get rid of the moles.

The clerk had researched some costs for a pergola.

RESOLVED that;

The Parish Council would not purchase a pergola at this time.

Councillor D Rutter had provided some costings for sleepers for raised bedding on Frith Avenue. This would be pursued by Councillor J Edwards for further costings at the next Parish Council meeting.

14 Queens Jubilee Event

Councillor F Goodier was having a meeting with the landlord of the Abbey Arms and a local business with regards to having an event on Sunday 5th June at 3pm. The event would be in partnership with the Abbey Arms and would be covered under the pub's public liability insurance. Councillor F Goodier stated that both the landlord and local businessman were first aid trained. Councillor F Goodier will investigate the costs of entertainment and look at the possibility for a fancy-dress competition.

Cheshire West and Chester Ward Councillor J Leather said funding may be available from the Ward Members budget.

The clerk was requested to put a 'save the date' notice on the letter/leaflet which was going to be sent out with the newsletter.

15 Village Signage

The clerk confirmed that she had sent the proposed locations to the Highways Department of Cheshire West and Chester Council for their consideration but to date had not received any response. The clerk will chase this up for the next meeting.

16 Update from Cheshire West and Chester Councillors

Cheshire West and Cheshire Ward Councillor J Leather reported that the roll out of the green bin collection charge was ongoing with many residents opting not to pay for the facility. There was a concern about the increase in fly tipping due to the introduction of the green bin charge and the introduction of a charge at the local tips.

Councillor D Rutter raised a query regarding the bike lanes in Chester and the cost of the implementation of this as there was a new road system in the centre of Chester.

17 Councillor's report and future agenda items

Councillor A Bell reported a resident has recently passed away and the funeral arrangements were in the process of being made.

Councillor J Edwards reported that a recent email regarding the HS2 proposed rail link should not have been circulated to all Parish Councillors.

Councillor D Wheeler expressed disappointment that no PCSO could attend Parish Council meetings.

The clerk was requested to put the newsletter onto the agenda for the next Parish Council to thank the editor as this was the last edition they were editing.

18 Date and time of next meeting

Annual Parish Meeting and the next Parish Council meeting is Monday 25th April 2022 at 7pm at Delamere Community Centre.

Part 2; contains confidential information and only Councillors and reporting officers can be present

19 National Salary Award

This item has been removed as it is confidential.

Chairman's signature.....Dated.....

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Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 14th March 2022.