

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE ANNUAL PARISH MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 25TH APRIL 2022 AT 7PM

Present: Councillors J Edwards, Councillor D Rutter, Councillor A Bell, Councillor F Goodier, Councillor R Gilbert-Bratt, Councillor D Wheeler and newly co-opted Councillor G Hudson as per agenda item four of the Parish Council meeting.

Also, present Clerk, Mrs J Monks, Cheshire West and Chester Ward Councillor H Tonge and one member of the public.

1 Welcome and apologies for absence

Councillor D Rutter welcomed everyone to the Parish Council meeting. Cheshire West and Chester Ward Councillor J Leather sent his apology for the meeting.

2 Chairman's Annual report

The chairman of the Parish Council gave a brief annual report as follows;

As we started getting back to normal with meeting's face to face and local business opening up again after lockdown, we have now got back to the usual day to day issues. As you know we have had numerous traffic issues on Station Road hopefully these can all be sorted one last time in the next couple of weeks with the drain by roundabout also sorted out. I would like to thank all the Parish Councillors for their support over the last 12 months John Leather and Harry Tonge from Cheshire West and Chester for coming to our meetings and Joanne our Clerk for all her assistance. We have had 3 Councillors resign due to their personal circumstances Sabra Ralph Amy Walsh and Anita Gore and I would like to thank them for all their support. Clive George deserves a great deal of praise for running our very successful Parish magazine and we look forward to seeing many more of these in the future. We look forward to celebrating the Queens jubilee at the Abbey Arms on Sunday afternoon 5th June and catching up with as many locals as possible. A very successful meeting was held early April about Little Wood and it was great to see so many locals at this meeting to discuss the issues at present hopefully a working party can be set up to start and clear the ditches trees etc to take this forward we also had a lot of interest in the vacant seats on our Parish Council which is great news all round.

3 Open discussion

No members of the public wished to address the Parish Council at this point.

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Also, present Clerk, Mrs J Monks, Cheshire West and Chester Ward Councillor H Tonge and one member of the public.

1 Welcome and apologies for absence

Councillor D Rutter welcomed everyone to the Parish Council meeting. Cheshire West and Chester Ward Councillor J Leather sent his apology for the meeting.

2 Member's Code of Conduct and declarations of interest

No declarations of interest were made.

3 Public Participation

No members of the public wished to address the Parish Council.

4 Co-option of Parish Councillors

The clerk confirmed that she had received four applications. Mr. Gary Hudson and Mrs. Maxine Shaw were both registered to vote; however Mrs. Maxine Shaw was unable to attend the meeting due to being on holiday as such she will attend the Parish Council meeting in May.

Cheshire West and Chester Council have yet to confirm if Mr. Den Sherwen is registered to vote.

Mr. Kristen Ellis and Mr. Den Sherwan are in the process of registering to vote with Cheshire West and Chester Council.

RESOLVED that;

Mr. Gary Hudson was co-opted on to the Parish Council on to the Oakmere ward. The clerk gave Mr. Gary Hudson the declaration of interest form and acceptance of office form for his completion. The clerk will circulate the Standing Orders, Financial regulations and a training schedule from Cheshire Association of Local Councils for his attention.

Councillor J Edwards will set up an official email address for Mr. Gary Hudson.

5 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the Parish Council meeting of Delamere and Oakmere Parish Council on Monday 14th March 2022 be approved as a correct record.

6 Progress Reports and Outstanding Items

The clerk confirmed that the complaint log has been circulated to all on the bottom of the financial report which had been emailed to all Parish Councillors.

The item with regards to the repairs and the orange temporary netting not providing security for pedestrians over the railway bridge on Station Road Delamere has now been resolved as such this has been removed from the complaint log.

7 Correspondence

The clerk confirmed that the next Crown Farm Liaison meeting was on 26th May 2022 at 1pm. Councillor D Rutter, Councillor D Wheeler and Councillor F Goodier will attend.

8 Planning

The planning applications that had been received up to 25th April 2022 were considered.

RESOLVED that;

- (a) No objections were to be made to 22/00910/PAA, Erection of additional storey above existing dwelling, Sylvan House 49 Station Road Delamere.
- (b) No objections were to be made to 22/00858/FUL, First floor, rear and side extensions, Sylvan House Eddisbury Hill Delamere.
- (c) No objections were to be made to 22/00666/FUL Two storey side extension, Glenmere Tarporley Road Oakmere.
- (d) No objections were to be made to 21/03220/FUL, Demolition of existing bungalow and garage and erection of replacement dwelling, Sunnyholme Forest Gate Lane Kelsall.

9 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair.

Bank account balance is £20,363.79 as at 31st March 2022.

£32.30 unpaid cheques. Income received is £1,522.50 Community Infrastructure Levy and £232.00 advertising income.

Earmarked funds as follows;

£2,500 for Frith Avenue project, Parish Council resolved to spend £2,000 in November 2019 minutes and £500.00 received from Lane End in September 2021 minutes.

£1,500 for speed limit reduction for Chester Road Delamere, resolved to spend in March 2021 minutes.

£1,500 received from Tarmac for installation of yellow lines in September 2021 minutes.

RESOLVED that;

the following payments be authorised;

	Payee	Particulars of payment	Amount
Standing Order 21 st	Clerk	Salary for April and backpay	£475.23
Standing Order 21 st	Cheshire Pension Fund	Employers & employees' contribution for April including backpay	£176.59
001161	Joanne Monks	Clerk Expenses for April	£59.45
001162	Destroyed		
001163	John Edwards	Reimbursement for printing of leaflet for Delamere and Oakmere News	£50.50
001164	Joanne Monks	Reissue of cheque 0001158 as lost – Clerk Expenses for March 2022 – to be taken from 2021/2022 accounts	£32.30
001165	Delamere Community Centre	Room Hire for Parish Council meetings	£122.00
001166	Zurich Municipal	Parish Council annual insurance	£451.99
001167	Joanne Monks	Reimbursement of webhosting charges	£75.00
001168	Mid Cheshire Footpath Society	Annual subscriptions	£8.00

10 Payment of Room Hire for Delamere Community Centre

RESOLVED that;

payment of room, hire for the open public meeting regarding Little Wood on Saturday 9th April 2022 at the cost of £12.00 was approved.

RESOLVED that;

the payment for the room, hire for the Parish Council meetings for the period 1st April 2022 to 31st March 2023. Cost of room hire is £10 for eleven Parish Council meetings, so total cost is £110.00 was approved.

11 Reconciliation of bank accounts as at 31st March 2022

RESOLVED that the reconciliation of the bank account as at 31st March 2022 was as follows;

Bank balance as at 31st March 2022 is £20,363.79 less one unpaid cheque of £32.30 so true end of year balance is £20,331.49.

12 Earmarking reserves

RESOLVED that the reserves were earmarked as follows;

Ear-Marked Reserves	Amount
Local Infrastructure (ER)	0.00
Future Elections (ER)	0.00
Contingencies (ER)	0.00
Frith Avenue project (ER)	2500.00
New Homes Bonus Fund (ER)	13285.59
Stoneyford Lane yellow lines (ER)	1500.00
Community Infrastructure Levy (ER)	1,522.50
Unpresented cheques at end year (ER)	0.00
Speed limit reduction Chester Rd (ER)	1500.00
Total	20308.09

The clerk raised concerns as all the reserves were allocated to projects and there were no earmarked reserves at all to cover future running costs.

13 Delamere and Oakmere news

The clerk confirmed that the cost of printing the March edition of Delamere and Oakmere news was £377.01. The advertising income received up to 31st March 2022 was £232.00, the amount of outstanding advertising income is £56.00, however this has now been paid in April. The printing costs less the advertising costs has resulted in a loss of £89.01.

RESOLVED that;

The amount of £50.50 was approved for the additional printing of the leaflet to go out with Delamere and Oakmere news.

Councillor A Bell will liaise with the retiring editor of the newsletter regarding the next edition in September and the clerk was asked to put this as an agenda item for the next Parish Council meeting.

14 Tree survey for land at Frith Avenue and Little Wood

The clerk had contacted five companies regarding tree surveys but had only obtained one quote. The quote for a tree survey for Little Wood and the land at Frith Avenue and the quote was £1100.00 plus VAT.

Councillor D Rutter will contact a couple of local firms in order to obtain further quotes.

15 Little Wood

Volunteers have undertaken work at Little Wood trying to clear the trees and undertaking repairs. This will be ongoing.

The clerk had received an email from a resident offering to look after the flagpole at Little Wood.

RESOLVED that;

The clerk was asked to send the Union Jack flag to the resident and request that this was put up for special events including the Queens Jubilee. The Parish Council would not purchase a Ukraine flag and did not want a Ukraine flag on the flag pole.

RESOLVED that;

Signage with regards to the condition of the boardwalk will be displayed. Councillor R Gilbert-Bratt will so some signs and laminate.

16 Field at Frith Avenue

Councillor F Goodier reported that a bug hotel had now been installed on the field at Frith Avenue and residents were getting involved with the project.

Councillor J Edwards had provided some costing for different options with regards to planters for the field at Frith Avenue.

RESOLVED that:

Planters and soil would be purchased up to the value of £800.00 plus VAT with the funds to be taken from the Frith Avenue project earmarked reserve.

Councillor F Goodier will confirm to the clerk the exact order after consultation with residents.

Councillor R Gilbert-Bratt will laminate a sign for the gate for the field requesting residents ensure it is closed after use.

17 Queens Jubilee Event

Councillor F Goodier has had meetings with the landlord of the Abbey Arms and a local business regarding an event on Sunday 5th June 2022. Paper invites will be done along with tickets via Eventbrite as the event will be ticket only.

The local business will be donating the use of two trailers in order to sell alcohol and ice-cream via the pub. There will be no parking at the pub unless disabled, residents will be encouraged to walk or parking will be available at Cherry Tree Farm on Abbey Lane. There will be normal service at the pub with the event commencing from 3pm onwards. The event will be free to residents and there will be a raffle and fancy-dress competition for children.

The clerk was asked to obtain three quotes for two portaloos, one with disabled access.

The Parish Council could investigate applying for a Ward Members grant for the cost of the portaloos once the costs are known.

Staff members at the pub are first aided trained and the event will be covered by the pub's public liability insurance.

Councillor R Gilbert-Bratt will print off and laminate some posters.

18 Village Signage

The clerk had contacted the Highways Department of Cheshire West and Chester Council requesting confirmation on the locations of the two proposed signs. The Highway Department of Cheshire West and Chester Council confirmed that they had no issue with the proposed one at the Kelsall border providing that the existing, "Delamere" signate was removed as part of the works. The proposed sign outside The Lounge is not near the border as such they would not approve this location.

The approx. cost of the project was in the region of £3,000.

RESOLVED that;

The Parish Council would not pursue any village signage due to costs at this time.

19 Code of Conduct

RESOLVED that;

The Parish Council adopted the new code of conduct from Cheshire West and Chester Council.

20 Noticeboard at Waste Lane

Councillor G Hudson volunteered to put up the agenda on the noticeboard at Waste Lane.

21 Delamere Community Centre event on Saturday 9th July at 2pm

The clerk has received a request from the Community Centre for the Parish Council to have a table at their anniversary event on Saturday 9th July 2022 at 2pm. Councillor D Wheeler, Councillor D Rutter and Councillor A Bell will attend on behalf of the Parish Council.

22 Payment for Cheshire West and Chester Council to empty the Eddisbury Hill Dog bin at the annual cost of £364.00 (£7.00 per week)

RESOLVED that;

The Parish Council will continue to pay Cheshire West and Chester Council to empty the Dog bin at Eddisbury Hill at the annual cost of £364.00, £7.00 per week.

23 Installation of double yellow lines on Stoneyford Lane

The clerk confirmed that the Traffic Regulation Order has been advertised by the Highways Department of Cheshire West and Chester Council they have received one objection from a member of the public who uses this area to exercise on the Delamere loop.

RESOLVED that;

The clerk was asked to contact the Highways Department and ask them to do a formal objection report to see if they can proceed with the double yellow lines.

24 Subscription for Mid Cheshire Footpath Society

RESOLVED that;

The Parish Council pays the subscription for Mid Cheshire Footpath Society at the cost of £8 for 2022/2023.

The clerk was asked to contact the Mid Cheshire Footpath Society to see if they were available to attend a Parish Council meeting.

25 Community Litter pick

Councillor J Edwards confirmed that litter picks can be only organised for any roads that are under 40mph due to Health and Safety requirements. Any roads that are 40mph roads required traffic management and traffic lights in order to undertake an organised litter pick.

The clerk reported that litter picking equipment was available for any residents via all Cheshire West and Chester libraries and she would circulate the leaflet to all Parish Councillors for their attention.

26 Alcohol and Music licence for Kelsall Equestrian centre, Organsdale Farm Middlewich Road

The clerk had circulated details of the alcohol and music licence that had been applied for by the equestrian centre and for the Horsefeat event.

RESOLVED that;

There were no objections from the Parish Council.

27 Update from Cheshire West and Chester Councillors

Cheshire West and Chester Ward Councillor H Tonge reported that Cheshire West and Chester Council were seeking views regarding the future enforcement of moving traffic restrictions.

There were also consultations with regard to the sustainable and inclusive growth in Warrington and Cheshire and a Pharmaceutial needs assessment of services in the borough.

28 Councillor’s report and future agenda items

Councillor A Bell reported that he will be contacting the new PCSO in his role as Homewatch co-ordinator to request that they attend a Parish Council meeting and reinstate the PCSO surgeries at the Community centre.

Councillor R Gilbert-Bratt reported several potholes along the A49 and the road was now cracking following repair.

Councillor D Wheeler asked the clerk to contact the owners of the Hollies with regards to a permissive path to Station Road.

29 Date and time of next meeting

Annual Parish Meeting and the next Parish Council meeting is Monday 16th May 2022 at 7pm.

Chairman's signature.....Dated.....

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Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 25th April 2022.