

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 20th JUNE 2022 AT 7PM

Present: Councillors J Edwards, Councillor D Rutter, Councillor A Bell, Councillor R Gilbert-Bratt, Councillor D Wheeler and Councillor M Shaw.

Also, present Clerk, Mrs J Monks and two members of the Mid-Cheshire Footpath Society for item three.

1 Welcome and apologies for absence

Councillor A Bell welcomed everyone to the Parish Council meeting. Councillor F Goodier sent her apology for the meeting. Cheshire West and Chester Ward Councillor H Tonge and Cheshire West and Chester Ward Councillor J Leather sent their apologies for the meeting.

2 Member's Code of Conduct and declarations of interest

No declarations of interest were made.

3 Presentation from Mid-Cheshire Footpath Society

The Parish Council received a brief presentation from representatives of the Mid-Cheshire Footpath Society and the work they undertake in the local area.

4 Public Speaking Time

No members of the public were present.

5 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the Parish Council meeting of Delamere and Oakmere Parish Council on Monday 16th May 2022 and the minutes of the Annual meeting on Monday 16th May 2022 were approved.

6 Progress Reports and Outstanding Items

The clerk had received a reply from the Street Naming and Numbering Department of Cheshire West and Chester Council dated 18th May 2022 regarding the suggestions for the new development at Sandy Brow Tarporley Road.

They confirmed that they cannot use any existing names in the Cheshire West and Chester area, therefore Bailey Avenue/Road/Close cannot be used as they already exist. With regards to Cousins Drive they would need a signed consent form by a family of the deceased.

The clerk confirmed that the planters have been ordered but not yet paid for. The compost has been ordered and paid for via the clerk's credit card and then the clerk claimed the money back from the Parish Council. The compost has not been delivered and both the website and telephone number are now not available. The clerk as such will have to try and reclaim this off her personal credit card for £95.00 as it has been paid but not delivered.

The clerk had contacted Lane End regarding a visit to the Earlsbrook Housing Development however they had confirmed at this time they are unable to facilitate visits due to the heavy construction work on site. As such the clerk invited them to the Parish Council meeting however, they had no one available to attend and asked for a list of questions to respond by email.

The Booking Secretary of Delamere Community centre has requested that the Parish Council have a stand at the open day on 9th July, 2pm until 4pm. Councillors D Wheeler, Councillor D Rutter and Councillor A Bell are attending the evening event but there is no one available during the day. The clerk will contact the Booking Secretary accordingly.

7 Correspondence

The clerk has received an email dated 13th June 2022 regarding the United Utilities Vyrnwy Aqueduct Maintenance Plan as part of the project runs through Delamere and Oakmere.

8 Planning

The planning applications that had been received up to 20th June 2022 were considered;

RESOLVED that;

a) No objections were made to 22/01458/FUL, Single storey rear extension, 5 The Courtyard Oakmere Hall Chester Road Oakmere.

(b) No objections were made to 22/01701/FUL, Change of use of an existing redundant garage building, (Class B1), to residential use, (Class C3), to include all relevant elevations changes and other associated works, Crown Barn Farm Road Oakmere.

(c) No objections were made to 22/01154/FUL, The installation of an above ground water storage tank for use in connection with an existing golf course irrigation system, Delamere Forest Golf Club Golf Course Road Oakmere.

(d) No objections were made to 22/01639/FUL, Installation of 30no. ground mounted PV panel array to rear paddock, The Vraj Forest Gate Lane Kelsall.

(e) No objections were made to 22/01282/FUL, Replacement dwelling with new access, Yonder Bungalow Chester Road Delamere.

(f) No objections were made to 22/01711/FUL, Demolition and replacement of existing single storey extensions with a new single storey rear extension with a parapet roof that will increase the size of the existing the kitchen and create a family room, a utility room, boot room and downstairs washroom, Glenmere Tarporley Road Oakmere.

9 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair.

Bank account balance is £29,012.73 as at 31st May 2022.

£50.50 unpaid cheques. No income received.

RESOLVED that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Joanne Monks	Salary for June	£393.83
Standing Order 21 st	Cheshire Pension Fund	Employers & employees' contribution for June	£146.37
001174	Joanne Monks	Clerk Expenses for June	£32.30
001175	Fiona Goodier	Reimbursement for hire of games for Queens Jubilee	£295.00
001176	HMRC	Quarterly payment	£315.60
001177	Cheshire Association of Local Councils	Training course for Councillor G Hudson	£40.00
001178	Fiona Goodier	Reimbursement for Porta Loos	£168.00
001179	Fiona Goodier	Reimbursement for varnish	£8.99
001180	Fiona Goodier	Reimbursement for raffle tickets	£3.35

10 Training

RESOLVED that;

The expenditure of £40.00 per course was approved for Councillor G Hudson to attend the Induction Course on 31st May and the Roles and Responsibilities course on 23rd June from Cheshire Association of Local Councils. The cost of each course is £40.00.

RESOLVED that;

The clerk could undertake a GDPR online course at the cost of £30 plus VAT.

11 Chester Road speed limit request

The clerk has received confirmation from the Highways Department of Cheshire West and Chester Council that the assessment has been completed for Chester Road and the recommendation is for no change to the current 50mph speed limit.

Currently there are no funds earmarked for contingency. The internal auditor has stated that the Parish Council should have between 25% and 100% of the precept as earmarked contingency funds. The current precept is £10,646 as such the minimum 25% should be £2,661.50.

The New Homes Bonus Fund cannot be used for running costs.

RESOLVED that;

The amount of £1,500 be moved from the speed limit reduction Chester Road earmarked fund to the Contingencies earmarked funds.

12 Permissive path off Station Road

Councillor D Wheeler reported that discussions with regards to a permissive path were ongoing with the landowners.

13 Little Wood

Councillor G Hudson was progressing with the volunteer work in Little Wood however progress was limited due to work commitments, accessibility of equipment and weather conditions.

The clerk confirmed that she had contacted the Parish Council insurance company to ensure that the volunteers were covered under the Parish Council's insurance. They confirmed that the policy covers the Council's legal liabilities in respect of injury or third-party damage to volunteers. They confirmed however that any manual work would have to be risk assessed and any volunteers would have to be shown how to use the equipment and any volunteers need to be working under the Council's guidance and instruction for cover to be in place.

Councillor A Bell reported that there may be grants available from Tarmac. Councillor F Goodier will be asked to send the details to the clerk.

14 Queens Jubilee Event

RESOLVED that;

- (a) The Parish Council retrospectively approved the amount of £295.00 for the hire of games for the event.
- (b) The Parish Council retrospectively approved the amount of £3.99 for the purchase of raffle tickets.

Councillor A Bell reported that all expenditure needs to be approved by the Parish Council in advance of any purchase and the Parish Council needs to be clear on the amount of expenditure or when the amount is not known to put a limit on the amount of expenditure, for example up to the cost of £100.00 plus VAT.

Councillor A Bell reported that that event was a success, and the clerk was requested to send thank you to all the organisers of the event including Councillor F Goodier on behalf of the Parish Council.

The clerk confirmed that the Parish Council had received the funds from the Ward Members grant to cover the costs of the hire of the toilet and games. The clerk will send thank you to both Ward Councillors for this financial contribution.

15 Wildflower planting

Councillor A Bell reported that he was liaising with residents and Cheshire West and Chester Council with regards to wildflower planting in the Parish.

16 Delamere Forest Beacon Event

RESOLVED that;

The clerk was asked to draft a letter to Forest England expressing the Parish Council's disappointment that the lighting of the beacon was not open to members of the public and that the newsletter was only to be circulated to immediate residents who lived in Delamere Forest.

17 Tree survey for land at Frith Avenue and Little Wood

The clerk reported that she had received an email from Weaver Vale Housing Trust as tenants on Frith Avenue had complained about the safety of some Cherry trees which overhang their properties. As the Parish Council has the lease to this land this is the responsibility of the Parish Council. The clerk was asked to contact Weaver Vale Housing Trust stating that the Parish Council agreed that the residents could trim the overhanging trees back to the boundary line if they wished and were causing issues.

Councillor D Rutter confirmed that Councillor G Hudson had the required qualifications to undertake tree surveys and he would undertake a tree survey for both Frith Avenue and for Little Wood.

18 Cheshire Community Action Annual Subscription

RESOLVED that;

The Parish Council would join Cheshire Community Action at the annual cost of £20.00 per year.

The clerk was asked to circulate details of what services they provide for Parish Councils.

19 Update from Cheshire West and Chester Councillors

There were no Cheshire West and Chester Ward Councillors present.

20 Councillor's reports and future agenda items

Councillor A Bell reported that Cheshire West and Chester Councillor J Leather was now the Lord Mayor of Chester, and the clerk was asked to send him congratulations from the Parish Council for the appointment.

The clerk reported that she had asked Cheshire West and Chester Ward Councillor H Tonge to chase up the Highways Department of Cheshire West and Chester Council with regards to the cutting of the hedge on the right-hand side of Stoney Lane opposite Delamere school as whilst this was in private ownership it was a hazard as it so overgrown.

Councillor D Rutter asked the clerk to obtain an update from the Highways Department of Cheshire West and Chester Council with regards to the progress of the double yellow lines for Stoneyford Lane.

Councillor J Edwards asked the clerk to contact the Highways Department of Cheshire West and Chester Council to see when the B5152 between Delamere train station and Hatchmere was due to be resurfaced.

Councillor A Bell confirmed that he was working with interested parties in publishing a Jubilee edition of the newsletter in late July.

Councillor J Edwards reported that the Hatchmere sign had been broken and had fallen over and the clerk was asked to contact Norley Parish Council regarding this.

21 Date and time of next meeting

The next Parish Council meeting was scheduled to be Monday 18th July 2022 at 7pm.

RESOLVED that;

The meeting date was moved to Monday 11th July at 7pm. The clerk was asked to amend the booking for the room at the Community Centre.

The clerk was asked to contact the PCSO to see if she was available to attend the Parish Council meeting.

Chairman's signature.....Dated.....

Page 699

Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 20TH June 2022.