

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 11TH JULY 2022 AT 7PM

Present: Councillor D Rutter, Councillor A Bell, Councillor R Gilbert-Bratt, Councillor D Wheeler, Councillor G Hudson and Councillor M Shaw.

Also, present Clerk, Mrs J Monks

1 Welcome and apologies for absence

Councillor A Bell welcomed everyone to the Parish Council meeting. Councillor F Goodier, R Gilbert-Bratt and Councillor J Edwards sent their apologies for the meeting.

2 Member's Code of Conduct and declarations of interest

There were no declarations of interest.

3 Public Speaking Time

A member of the public addressed the Parish Council with regards to a crash that occurred on the A556 near to the school. They were also concerns around traffic around the school in September. The clerk was asked for the PCSO to patrol the area when school starts in September. The member of the public was asked to provide visual evidence of the issues around the school so that this could be sent to the Highways Department of Cheshire West and Chester Council.

4 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the Parish Council meeting of Delamere and Oakmere Parish Council on Monday 20th June 2022 were approved.

5 Progress Reports and Outstanding Items

The clerk confirmed that she had contacted the Highways Department of Cheshire West and Chester Council to see when the B5152 between Delamere Train station and Hatchmere was due to be re-surfaced, however the Highways Department had confirmed that it had not programmed for any resurfacing schemes for the foreseeable future.

The clerk confirmed that the planters had been delivered to the field at Frith Avenue and that the clerk had added them to the Parish Council's asset register and added them to the Parish Council's insurance.

The clerk had confirmed that the Parish Council had received a response dated 6th July 2022 from Forest England regarding the complaint submitted regarding the beacon event and the newsletter.

The clerk confirmed that she had contacted the Highways Department of Cheshire West and Chester Council with regards to the installation of the double yellow lines, they however wish for the Parish Council to consider an extension of the scheme which will result in additional costs. The clerk was asked to contact the Highway Department of Cheshire West and Chester Council stating that the Parish Council wanted the current scheme to go ahead as planned and advertised and budgeted for. If Highways Department wanted to extend the scheme, they are welcome to do so at their own cost.

6 Correspondence

The clerk had received an email from a member of the public wishing to undertake a metal detecting survey on land owned by the Parish Council. The clerk was asked to contact the member of the public and state that this would not be possible on any land owned by the Parish Council as it was not suitable.

7 Planning

No planning applications had been received.

8 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair.

Bank account balance is £28,279.79 as at 30th June 2022.

£40.00 unpaid cheques. Income £435.00 Cheshire West and Chester Ward Member budget grant for Queens Jubilee and £246.00 raffle money from the Queens Jubilee event.

RESOLVED that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 st	Joanne Monks	Salary for July	£393.83
Standing Order 21 st	Cheshire Pension Fund	Employers & employees' contribution for July	£146.37
001181	Joanne Monks	Clerk Expenses for July	£32.30
001182	Joanne Monks	Reimbursement for Data Protection course	£36.00
001183	Cheshire Community Action	Annual Subscription	£20.00
001184	Cheshire Association of Local Councils	Training course for Councillor G Hudson	£40.00
001185	No Butts Bin Co Ltd	Planters for Frith Avenue	£660.00
001186	HMRC	Quarterly Payment	£295.20

9 August Recess

As there is no meeting of the Parish Council in August it was;

RESOLVED that;

Planning – The Clerk should liaise with the Chairman and Vice Chairman on planning applications received during the Recess with subsequent discussion with all other Councillors.

The Chairman, Vice Chairman and the Clerk be authorised to deal with all routine matters during the Recess with discussion with all other Councillors.

The signing of required cheques to be undertaken by authorised signatories in accordance with the bank mandates. The clerk was asked to email a financial report for August with the payment schedule to all Parish Councillors.

10 Donation to Tarporley Hospital

RESOLVED that;

The Parish Council would donate £200 to Tarporley Hospital

11 Compost for Frith Avenue

The clerk confirmed that she would be receiving a credit refund on her personnel credit card for the amount of £95.00. Once this has been received the clerk will then transfer the amount of £95.00 into the Parish Council's bank account as the clerk had received a cheque for the amount of £95.00 for the compost.

RESOLVED that;

The compost would not be re-ordered at this time as it was not the correct time of year for planting. The clerk was asked to put this as an agenda item for the next Parish Council meeting in September.

12 Printing costs for the Delamere and Oakmere Newsletter

Councillor A Bell stated that the newsletter may be ready for printing in mid-August.

RESOLVED that;

The amount of up to £430 was approved for the printing of the newsletter.

Councillor A Bell stated further volunteers were required for any future editions of the newsletter. Councillor M Shaw offered to assist with the newsletter. The clerk was asked to put this as an agenda item for the next Parish Council meeting in order to set up a working group.

13 Speed limit amendment and traffic calming for the A556

The Highways Department of Cheshire West and Chester Council had confirmed that they had undertaken traffic monitoring at two locations between 21st and 29th October 2021.

RESOLVED that;

The clerk was requested to contact the Highways Department of Cheshire West and Chester Council to request the following;

As the previous traffic monitoring was undertaken in the school holidays, the Parish Council felt that this was not a true reflection of the traffic. The Parish Council would like to request that the traffic monitoring is undertaken again, this time in term time for a minimum two-week period in two separate locations near to Delamere School.

The clerk was asked to request that the Highways Department attend the school during term time from September at drop off and pick up times and look at the safety aspects and how safety could be improved around the school.

14 Microsoft Office renewal

RESOLVED that;

The amount of up to £59.99 plus VAT was approved for the renewal of the Microsoft Office licence.

15 Update from Cheshire West and Chester Councillors

There were no Cheshire West and Chester Ward Councillors present at the meeting.

16 Councillor's report and future agenda items

The clerk informed the Parish Council that the NatWest offered a free online banking service with dual authorisation for bank transfers. The clerk will look into this and put it as an agenda item for the next Parish Council meeting for consideration.

Councillor G Hudson reported that work at Little Wood was slow and ongoing. Any residents were welcome to collect any logs from the wood as some trees had now been removed. There were issues with drainage and the clerk will contact United Utilities in order to try and resolve this.

Councillor G Hudson confirmed that he will undertake a tree survey for both Little Wood and for the land at Frith Avenue. The clerk was requested to email an old template for a tree survey to Councillor G Hudson for his completion.

Councillor A Bell confirmed discussions were ongoing regarding the planting of wildflowers with Cheshire West and Chester Council. The clerk stated that there was a on-line meeting regarding this and the clerk was requested to resend the details of this to Councillor A Bell for his attention.

Councillor A Bell requested that the Parish Council considered setting up a Parish Council Facebook page at the next Parish Council meeting in September.

17 Date and time of next meeting

The next Parish Council meeting is Monday 19th September 2022 at 7pm.

Chairman's signature.....Dated.....