

# **Delamere & Oakmere Parish Council Meeting**

## **MINUTES OF THE PARISH COUNCIL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 17<sup>TH</sup> OCTOBER 2022 AT 7PM**

Present: Councillors J Edwards, Councillor F Goodier, Councillor D Rutter, Councillor A Bell, Councillor D Wheeler, and Councillor G Hudson.

Also, present Clerk, Mrs J Monks, three members of the public, Cheshire West and Chester Ward Councillor J Leather and three representatives from United Utilities for agenda item three.

### **1 Welcome and apologies for absence**

Councillor A Bell welcomed everyone to the Parish Council meeting. Councillor M Shaw and Councillor R Gilbert-Bratt gave their apologies for the meeting. Cheshire West and Chester Ward Councillor H Tonge also sent his apologies for the meeting.

### **2 Member's Code of Conduct and declarations of interest**

None declared.

### **3 United Utilities Vyrnwy Aqueduct Maintenance work**

The Parish Council received a presentation regarding the United Utilities Vyrnwy Aqueduct maintenance work. They are going to launch a public consultation detailing the requirements to upgrade the clean water pipes through Delamere and Oakmere. The representative stated that there would be disruption and possible full road closures in the area, but they were yet to meet with the Highways Department of Cheshire West and Chester Council. They will provide an update on the project at the next Parish Council meeting in November.

### **4 Public Speaking Time**

Two members of the public addressed the Parish Council and United Utilities with regards to the planned work for the Vyrnwy Aqueduct Maintenance work as they were concerned about the full road closures affecting their business.

One member of the public addressed the Parish Council with regards to the installation of the double yellow lines on Stoneyford Lane and thanked the Parish Council for their support in the matter. Councillor F Goodier, Councillor D Wheeler and Councillor D Rutter confirmed that they will be attending the next Crown Farm liaison meeting in November. The clerk was asked to ensure that an invite for the meeting was to include the Cheshire West and Chester Ward Councillor J Leather and H Tonge.

## **5 Minutes of the last Parish Council meeting**

### **RESOLVED that;**

The minutes of the Parish Council meeting of Delamere and Oakmere Parish Council on Monday 28<sup>th</sup> September 2022 were approved.

## **6 Progress Reports and Outstanding Items**

The clerk had received a response from the Street Lighting Department of Cheshire West and Chester Council stating that they don't have any plans to switch off any street lighting.

The clerk confirmed that she was in the progress of setting up internet banking for the Parish Council.

## **7 Correspondence**

None.

## **8 Planning**

The planning applications that had been received up to Monday 17<sup>th</sup> October 2022 were considered;

### **RESOLVED that;**

- (a) No objections were to be made on 22/03456/FUL, Single storey front and rear extensions, dormer to rear, porch to front and rendering of property, 15 Station Road Delamere
- (b) No objections were to be made on 22/03665/FUL, Single storey side and front extensions, Fairwind, The Ridge Delamere.
- (c) 22/03741/FUL, Redevelopment of equestrian buildings into 8 dwellings, Sandy Brow Stables Tarporley Road Delamere. The Parish Council considered the above planning application at its Parish Council wish to object on Highways grounds as this is a development on a major junction of the A51 and A49.

## **9 Finance**

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair.

Bank account balance is £25,314.81 as at 30<sup>th</sup> September 2022.

£352.48 unpaid cheques. Income £158.00 advertising income and £120.00 donation for Lamp post poppies.

**RESOLVED** that;

the following payments be authorised;

Method of payment	Payee	Particulars of payment	Amount
Standing Order 21 <sup>st</sup>	Joanne Monks	Salary for Oct	£393.63
Standing Order 21 <sup>st</sup>	Cheshire Pension Fund	Employers & employees' contribution for Oct	£146.37
001195	Joanne Monks	Clerk Expenses for October	£32.30
001196	Cheshire West and Chester Council	Payment for installation of double yellow lines on Stonyford Lane	£1500.00
001197	Joanne Monks	Payment for signs	£14.62
001198	Royal British Legion	Payment for Lamp post Poppies – donation from Parish Council	£155.00
001199	Royal British Legion	Payment for Lamp post Poppies – donation from public & businesses	£185.00

#### **10 Review of budget and reconciliation of bank accounts.**

The clerk had undertaken a full banking reconciliation as at 30<sup>th</sup> September 2022.

**RESOLVED** that;

The banking reconciliation as at 30<sup>th</sup> September 2022 be accepted.

NatWest	£25,314.81
Unpresented cheques	£352.48
True balance 30.09.22	£24,962.33

**Income received up to 30/09/2022 was as follows;**

<b>Receipts</b>			
	<b>Budget 2022/2023</b>	<b>Actual to 30.09.22</b>	<b>Budget Balance</b>
Precept	10646	10646.00	0.00
Advertising Income	1000	284.00	716.00
other		896.00	-896.00
VAT reclaimed		211.50	-211.50
Community Infrastructure levy payment		0.00	0.00
Scottish Power	14	0.00	14.00
<b>Total Receipts</b>	<b>11660</b>	<b>12037.50</b>	<b>-377.50</b>

The other income received was the Cheshire West and Chester Ward members grant for £435.00 and Raffle at the Queens Jubilee was 246.00

**Payments received up to 30/09/2022 was as follows;**

<b>Payments</b>	<b>Budget 2022/23</b>	<b>Actual to 30.09.22</b>	<b>Budget Balance</b>
Clerk's salary inc HMRC and Pension	7700	3963.42	3736.58
Clerk expenses	600	241.51	358.49
Room Hire	110	122.00	-12.00
Printing of Newsletter	1500	344.74	1155.26
Cheshire Assoc of Local Councils subs	0	0.00	0.00
Footpath Society subs	8	8.00	0.00
Insurance	450	403.56	46.44
Frith Avenue Maintenance	0	0.00	0.00
Training	250	110.00	140.00
Website & email	100	111.58	-11.58
Contingencies	500	189.57	310.43
Payroll Services	200	114.00	86.00
Community Engagement	100	0.00	100.00
CWAC dog bin charge	400	0.00	400.00
Donations	1514	200.00	1314.00
Data Protection fee	40	40.00	0.00
Cheshire Community Action subs	20	20.00	0.00
Election costs		0.00	0.00
Local Infrastructure (ER)	1500	0.00	1500.00
Future Elections (ER)		0.00	0.00
Contingencies (ER)	1500.00	297.79	1202.21
Frith Avenue project (ER)	2500.00	645.00	1855.00
New Homes Bonus Fund (ER)	13285.59	0.00	13285.59
Stonyford Lane yellow lines (ER)	1500.00	0.00	1500.00
Community Infrastructure Levy (ER)	1522.5	0.00	1522.50
Net Payments	35300.09	6811.17	28488.92
VAT		243.01	
Total Payments (excluding ear marked reserves)		7054.18	

**RESOLVED** that;

The income and payments were accepted by the Parish Council and the reviewed budget was noted by the Parish Council.

## **11 Review of earmarked reserves**

**RESOLVED** that;

The earmarked reserves were reviewed and noted by the Parish Council.

The earmarked reserves were as follows;

Local Infrastructure (ER)	1500	0.00	1500.00
Future Elections (ER)		0.00	0.00
Contingencies (ER)	1500.00	297.79	1202.21
Frith Avenue project (ER)	2500.00	645.00	1855.00
New Homes Bonus Fund (ER)	13285.59	0.00	13285.59
Stonyford Lane yellow lines (ER)	1500.00	0.00	1500.00
Community Infrastructure Levy (ER)	1522.5	0.00	1522.50

The clerk confirmed that the invoice for the Stonyford Lane yellow lines had now been received and would come out of the earmarked reserve.

## **12 Defibrillator at Delamere Community Centre**

**RESOLVED** that;

The expenditure of up to £150.00 plus VAT was approved for the expenditure of new defibrillator pads for the defibrillator at the Community centre.

**RESOLVED** that;

The clerk would register the defibrillator with the National Defibrillator Network, known as the circuit and Councillor F Goodier would check it and report that the defibrillator was operational on a weekly basis.

## **13 Facebook account for the Parish Council**

**RESOLVED** that;

The Facebook account would be set up on a month's trial only and this would be reviewed at the next Parish Council meeting.

## **14 Little Wood**

Councillor G Hudson reported that work was ongoing, and he had felled approx. seventeen trees which needed to come down. The Highways Department of Cheshire West and Chester Council confirmed that they had programmed the required jetting to be undertaken soon.

## **15 Grit bins**

This item was deferred until the next Parish Council meeting.

## **16 Lamp Post poppies from the Royal British Legion**

The clerk confirmed that the order from the Parish Council had been received.

Donations from members of the public and businesses were 49 poppies at the cost of £185.00

**RESOLVED** that;

As the public and business donations had been received a cheque for £185.00 was made payable to the Royal British Legion. The clerk reported that a member of the public had requested that they get displayed on Relicks Moss Way on the Earlsbrook estate.

Councillor J Edwards and Councillor F Goodier will install the poppies around the Parish.

## **17 Printer/scanner**

**RESOLVED** that;

A new printer/scanner was purchased by the Parish Council with the cost not to exceed £200.00 plus VAT.

## **18 Pelican Crossing for Station Road**

The clerk had contacted Cheshire West and Chester Council who stated that the first step would be for a Pedestrian Crossing Assessment to be undertaken to see if a crossing would be supported, which the Parish Council would have to pay for. The most recent quote for this would be £1400.

**RESOLVED** that;

The Parish Council would not pay £1400 for the Highways Department of Cheshire West and Chester Council to undertake a Pedestrian Crossing Assessment.

## **19 Ward Members fund application**

The clerk contacted Cheshire West and Chester Ward Councillor H Tonge regarding an application for Neighbourhood Pride scheme for an application for £450.00 for wildflowers and compost. However, the Parish Council have been requested to apply for a Cheshire West and Chester Ward Members budget grant instead of the Neighbourhood Pride Scheme.

**RESOLVED** that;

The Parish Council apply for £450.00 for wildflowers and compost from the Cheshire West and Chester Council Member budget.

## **20 Delamere and Oakmere newsletter**

The clerk confirmed that there was one unpaid invoice, however Councillor A Bell confirmed that payment of this invoice had been made prior to the Parish Council meeting.

Councillor A Bell reported that the Parish Council would need to purchase a licence for the publishing software.

**RESOLVED** that;

The expenditure of up to £50 be approved for software licence for the newsletter.

## **21 NatWest Business debit card**

**RESOLVED** that;

The clerk could apply and use a NatWest business card for payments for the Parish Council.

## **22 Update from Cheshire West and Chester Councillors**

Cheshire West and Chester Ward Councillor J Leather reported that there were consultations on the following from Cheshire West and Chester Council;

- Fuel Poverty Strategy consultation
- Property Asset Strategy consultation
- Together with Tenants Charter consultation.

Councillor F Goodier will meet Cheshire West and Chester Ward Councillor J Leather on site to discuss ongoing issues regards the condition of the pavements in the Parish.

## **23 Councillor's report and future agenda items**

Councillor D Rutter asked the clerk to contact Abbeywood to request that they trim their hedge which is currently obscuring the entrance sign.

Councillor D Rutter asked the clerk to contact the Highways Department of Cheshire West and Chester Council for an update on the speed limit assessment for Chester Road, outside Delamere academy school.

Councillor A Bell reported that the Earlsbrook Housing Development was due to be completed in January 2023 and that over 50% of the houses had now been sold. The play equipment had now been ordered and was due to be installed in December.

Councillor A Bell confirmed that there was a quiz night at the Community centre on 9<sup>th</sup> November.



## **24     Date and time of next meeting**

The next Parish Council meeting is Monday 14th November 2022 at 7pm.

Chairman's signature.....Dated.....

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Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 17<sup>th</sup> October 2022.