

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 12th DECEMBER 2022 AT 7PM

Present: Councillor A Bell, Councillor F Goodier, Councillor M Shaw, Councillor R Gilbert-Bratt, Councillor J Edwards, Councillor G Hudson and newly co-opted as per item 4, Councillor J Ralph.

Also, present Clerk, Mrs J Monks.

1 Welcome and apologies for absence

Councillor A Bell welcomed everyone to the Parish Council meeting. Councillor D Rutter and Councillor D Wheeler sent their apologies for the meeting. Cheshire West and Chester Ward Councillor H Tonge and J Leather also gave their apologies for the meeting.

2 Member's Code of Conduct and declarations of interest

None declared.

3 Public Speaking Time

No members of the public were present.

4 Co-option of Parish Councillor

RESOLVED that;

Mr. J Ralph was co-opted on to the Parish Council for the Oakmere Ward.

The clerk gave Mr. J Ralph the declaration of interest form and acceptance of office form for her completion. The clerk will circulate the Standing Orders, Financial regulations, and a training schedule from Cheshire Association of Local Councils for his attention.

Councillor J Edwards will set up an official email address for Mr J Ralph.

5 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the Parish Council meeting of Delamere and Oakmere Parish Council on Monday 14th November 2022 were approved.

The clerk confirmed that she had contacted the new PCSO however she was not available to attend the Parish Council meeting.

The clerk confirmed that the Ward Members budget grant application for £450.00 had been approved however had not yet been paid by Cheshire West and Chester Council.

The clerk has received a response from the Planning Department of Cheshire West and Chester Council with regards to a request for an onsite meeting by a resident to discuss the ongoing issues at the depot 556 Chester Road in Oakmere. They have stated that an onsite visit would not be possible with the resident concerned. The clerk was asked to contact the Planning Department of Cheshire West and Chester Council and request an onsite visit with Parish Councillors present only.

7 Correspondence

The clerk confirmed that the next Crown Farm Liaison meeting had been arranged for Thursday 25th May 2023 at 1pm. The clerk was asked to contact the Ward Councillors asking them to attend.

8 Planning

The planning applications that had been received up to Monday 12th December 2022 were considered;

RESOLVED that;

- (a) No objections were made to 22/04226/FUL, Extension to existing outbuilding to create double garage. Lark Rise Chester Road Oakmere Northwich Cheshire CW8 2HB.
- (b) 22/01701/FUL, Change of use of an existing redundant garage building, (Class B1), to residential use, (Class C3), to include all relevant elevations changes and other associated works. Crown Barn Farm Road Oakmere.
- (c) 22/04179/FUL, Retrospective application for agricultural track (along centre of land) to agricultural building. Including hardstanding and revised access on to Tirley Lane. Roughlow Farm Tirley Lane Willington CW6 0PG

9 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair.

Bank account balance is £23,948.47 as at 30th November 2022.

No unpaid cheques. Income £44.00 advertising income, £14.59 Scottish Power.

RESOLVED that;

the following payments be authorised;

Joanne Monks	Salary for Dec and backpay	684.05
Joanne Monks	Clerk expenses for Dec	33.80
Joanne Monks	Payment for publisher for newsletter	35.99
Cheshire Pension Fund	Pension contributions for Dec	254.26
HMRC	quarterly payment	388.26
Andrew Bell	Payment for printing of newsletter	416.75

10 Backup for computer files

The clerk informed the Parish Council that the Parish Council owned laptop had no backup for all the Parish Council files. No hardcopies of any documentation or accounts were kept. The clerk requested that the Parish Council purchase a cloud back up system to ensure that all the files were safe and secure.

RESOLVED that;

No backup cloud system was to be purchased. The clerk was told to back up the files to Microsoft one drive.

11 Facebook account for the Parish Council

Councillor A Bell is in the progress of setting this up for the Parish Council. This will be reviewed at the Parish Council meeting in January.

12 Room hire charge for Delamere Community centre

The Booking Secretary of the Community centre has confirmed that the room charges are increasing from 1st January 2023. The Parish Council has already paid for the room hire up for the period 1st April 2022 to 31st March 2023 as such owes the additional amount of £6.00 due to the hall hire increase.

RESOLVED that;

The payment of £6.00 would not be made for the additional room hire charge as the Parish Council has already paid in advance.

13 Update from Cheshire West and Chester Councillors

There were no Ward Councillors present at the meeting.

14 Councillor's report and future agenda items

Councillor A Bell confirmed that he has received copies of the newsletter from the printers, and these will be now delivered.

Councillor M Shaw asked for Little Wood to be an agenda item for the Parish Council meeting in January. Councillor G Hudson asked the clerk to chase up the Highways Department of Cheshire West and Chester Council regarding the request to clear the drains in Little Wood. The clerk was asked to purchase two signs for Little Wood, with the expenditure not to exceed £100 as it felt that access to certain areas was dangerous. As this was not an agenda item it was approved under delegated power of expenditure from the clerk and Chair as an emergency purchase. The Parish Council would retrospectively approve the expenditure at the next Parish Council meeting in January as an agenda item.

Councillor J Edwards asked if a grant application from Laurus Homes could be an agenda item for the Parish Council meeting in January.

Councillor F Goodier reported that Councillor D Rutter had delivered the grit that had been ordered however due to the cold weather more grit was required. The clerk was asked to purchase more grit, the same quantity as ordered before in November 2022, with the expenditure not to exceed £250.00 plus VAT as it felt that this was required immediately due to the freezing weather conditions. As this was not an agenda item it was approved under delegated power of expenditure from the clerk and Chair as an emergency purchase. The Parish Council would retrospectively approve the expenditure at the next Parish Council meeting in January as an agenda item.

15 Date and time of next meeting

The next Parish Council meeting is Monday 16th January 2023 at 7pm.

Chairman's signature.....Dated.....