

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 19TH JUNE AT 7PM

Present: Councillor A Bell, Councillor F Goodier, Councillor J Edwards, Councillor C Topping, Councillor M Shaw, Councillor D Wheeler and newly co-opted as per agenda item five Councillor L Walters.

Also, present Clerk, Mrs J Monks, three representatives from United Utilities, four members of the public and Cheshire West and Chester Ward Councillor T Lush.

1 Welcome and apologies for absence

The Chair of the Parish Council, Councillor J Edwards welcomed everyone to the Parish Council meeting. Councillor D Rutter and Councillor G Hudson sent their apologies for the meeting. Cheshire West and Chester Ward Councillor T Cooper sent his apology for the meeting.

2 Member's Code of Conduct and declarations of interest

There were no declarations of interest.

3 Update from United Utilities on work

A representative from United Utilities addressed the Parish Council with regards to their progress. The work on Abbey Lane has been completed and they are planning to undertake the work on the first pipe in January 2024 with a completion date of March 2024. United Utilities will continue with the open days and will try to advertise these more and provide an update for the newsletter which is due to be published in July.

4 Public Speaking Time

No members of the public wished to speak at this point.

5 Cooption of Parish Councillors

The clerk noted that Sian Roberts was unable to attend the meeting as such her co-option will have to be considered at the next Parish Council meeting in July.

RESOLVED that;

Mr. L Walters was co-opted onto the Parish Council for the Oakmere Ward.

The clerk gave Councillor Walters the declaration of interest form and acceptance of office form for his completion. The clerk will circulate the Standing Orders, Financial regulations, and a training schedule from Cheshire Association of Local Councils for his attention. Councillor J Edwards will set up an official email address.

6 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the minutes of Delamere and Oakmere Parish Council on Monday 15th May 2023 and the minutes of the Annual meeting of the Parish Council on Monday 15th May 2023 approved.

7 Progress Reports and Outstanding Items

The clerk confirmed that the PCSO had send the details regarding setting up a community speed watch group for Station Road and this has been circulated to all the Parish Councillors for their attention. Cheshire West and Chester Council Highways Department have also confirmed that they are able to train a minimum of two volunteers for community speed watch campaign.

Councillor J Edwards asked the clerk to obtain the exact details of the other locations that the speed watch group could use. Volunteers will be asked to join a speed watch group in the newsletter.

8 Planning

No planning applications have been received.

9 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair. Bank account balance is £30,357.67 as at 31st May 2023.

No income received for May.

RESOLVED that;

the following payments be authorised;

| | | |
|--------------------------|--------------------|--------|
| Joanne Monks | clerk expenses | 50.00 |
| St Peters Churchyard | Donations | 664.00 |
| Oakmere Methodist church | Donations | 100.00 |
| Oakmere cricket club | Donations | 100.00 |
| Joanne Monks | June pay | 466.94 |
| Cheshire Pension Fund | June contributions | 170.50 |

10 Eddisbury Hill Speed limit request

RESOLVED that;

The Parish Council would make a £500.00 contribution towards the costs of implementing a lower 20mph speed limit if this was recommended after a speed assessment.

11 Earlsbrook Housing Development

The clerk confirmed that she had contacted both Cheshire West and Chester Ward Councillors and the local MP regarding the issues residents were having. The clerk has received a reply from the MP stating that he has asked the Chief Executive of Cheshire West and Chester Council to investigate this matter. The clerk has also received a letter from L&Q who have advised on the current situation with the Earlsbrook site.

The clerk was asked to contact the MP asking if the letter could be shared with residents and to put this as an agenda item for the next Parish Council meeting. The clerk was asked to contact the landowner regarding the condition of the Earlsbrook roundabout as it was unadopted and was overgrown and unsightly.

12 Tree survey

The clerk has obtained one quote for the work and this for £1280.00 plus VAT. Several companies had been contacted and were unable to provide a similarly priced quote.

RESOLVED that;

Cheshire Woodlands were employed to undertake a tree survey for Little Wood and for the land at Frith Avenue.

13 Kings Coronation

RESOLVED that;

The expenditure of up to £750.00 plus VAT was approved for the purchase of 180 coronation mugs for the Kings Coronation.

Councillor F Goodier will confirm the exact wording for the mugs. The clerk was asked to contact Delamere Academy school to see if they could distribute to all the primary school children and take delivery. Councillor C Topping will offer to present to the children at the school.

14 Delamere and Oakmere news

Councillor A Bell reported that the next edition of the newsletter is due to be published mid to late July.

RESOLVED that;

The expenditure of up to £600 for the printing of the July's edition of the newsletter was approved.

15 Delamere Forest Car parking charges.

The clerk had contacted Forest England regarding the increase in car parking charges and they had replied in an email dated 22nd May 2023.

RESOLVED that;

Councillor C Topping will draft a reply, and this will be sent by the clerk.

16 Crown Farm Liaison meeting minutes

RESOLVED that;

The clerk was requested to put the minutes of any Crown Farm Liaison meetings on the Parish Council's website.

17 Planters at Frith Avenue

RESOLVED that;

The expenditure of up to £96.00 plus VAT was approved for an additional bag of compost for the planters. The clerk was requested to get these delivered to Councillor F Goodier's home address.

Councillor F Goodier reported that the planters were community planters and were for community use.

The clerk was asked to contact local garden centres asking if they would donate any plants for the community planters.

18 Payroll provider

RESOLVED that;

The amount of £228.50 plus VAT was approved for the provision of payroll services.

19 Publication scheme, complaints procedure and social media Policy

RESOLVED that;

The publication scheme, complaints procedure and social media policy were approved.

20 Data Protection

RESOLVED that;

The data protection documentation was approved.

21 Update from Cheshire West and Chester Councillors

Cheshire West and Chester Ward Councillor T Lush reported that he would not be informing the Parish Council of any Cheshire West and Chester Council consultations as the Parish Council receives separate notifications of these. Councillor J Edwards confirmed that the Parish Council does not receive separate notifications of Cheshire West and Chester Council consultations.

Cheshire West and Chester Ward Councillor T Lush reported that he had attended the Crown Farm Liaison meeting and he had contacted the local PCSO with regards to speeding and parking issues on Stoneyford Lane. He stated that he was aware of the issues on the Earlsbrook Housing estate but it was unlikely that the Highways Department of Cheshire West and Chester Council would adopt the roads until at least a couple of years after completion of the works.

22 Councillor's report and future agenda items

Councillor D Wheeler asked the clerk to contact the Hollies regarding a proposed footpath off Station Road.

The clerk was asked to put wildflower planting on the agenda for the next Parish Council meeting for a decision by the Parish Council regarding locations and the clerk was asked to contact Cheshire West and Chester Council to confirm the costs involved in planting on the following areas: land at Frith Avenue, Little Wood and planting on the grass verge of the A556.

Councillor A Bell reported that he was not able to attend the Parish Council meeting in July as he was on holiday and as such made his apology for this meeting.

Councillor F Goodier reported that she will photograph the sign that requires replacing near the school.

Councillor M Shaw asked if Little Wood could be put as an agenda item for the next Parish Council meeting as the signage has been removed and there is anti-social behaviour in the wood.

Councillor C Topping asked if D-Day could be put as a future agenda item to celebrate the event in the Parish.

23 Date and time of next meeting

The next Parish Council meeting is on Monday 17th July 2023 at 7pm.

Chairman's signature.....Dated.....

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Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 19th June 2023.