

Delamere & Oakmere Parish Council Meeting

MINUTES OF THE PARISH COUNCIL MEETING OF DELAMERE AND OAKMERE PARISH COUNCIL HELD ON MONDAY 17TH JULY 2023 AT 7PM

Present: Councillor J Edwards, Councillor C Topping, Councillor D Wheeler, Councillor L Walters, Councillor G Hudson, Councillor D Rutter and newly co-opted as per item four, Councillor S Roberts.

Also, present Clerk, Mrs J Monks.

1 Welcome and apologies for absence

The Chair of the Parish Council, Councillor J Edwards welcomed everyone to the Parish Council meeting. Councillor A Bell and Councillor F Goodier had sent their apologies for the meeting. Cheshire West and Chester Ward Councillor T Lush and T Cooper had sent their apologies for the meeting.

2 Member's Code of Conduct and declarations of interest

There were no declarations of interest.

3 Public Speaking Time

No members of the public were present.

4 Cooption of Parish Councillor

RESOLVED that;

Sian Roberts was co-opted onto the Parish Council for the Oakmere Ward.

The clerk gave Councillor S Roberts the declaration of interest form and acceptance of office form for their completion. The clerk will circulate the Standing Orders, Financial regulations, and a training schedule from Cheshire Association of Local Councils for their attention.

Councillor J Edwards will set up an official email address for Councillor S Roberts.

5 Minutes of the last Parish Council meeting

RESOLVED that;

The minutes of the minutes of Delamere and Oakmere Parish Council on Monday 19th June 2023 were approved.

6 Progress Reports and Outstanding Items

The clerk confirmed that she had submitted a request to the Highways Department of Cheshire West and Chester regarding a speed assessment for Eddisbury Hill. They confirmed that they will send the data and report when it has been undertaken.

The clerk confirmed that 180 coronation mugs had been ordered and the amount paid was £809.03. Unfortunately, only 174 have been delivered as six broke during manufacture and they have refunded the Parish Council £24.41 for the six broken mugs. The clerk was asked to contact the school to arrange for these to be handed to school children on Tuesday 12th September by Councillor C Topping and Councillor J Edwards.

The clerk confirmed that the compost has been ordered and the clerk had asked local garden centre for donation for the planters. One local nursery has stated that they may donate for the planters and will confirm a date for collection. The clerk was requested to contact Stoneyford Nurseries to see if they would donate any plants.

The clerk was asked to make a meeting with Forestry England for 11.30am on Tuesday 12th September for a meeting with Parish Councillors.

The tree survey for the field at Frith Avenue and Little Wood has been undertaken and a report will be sent in the next couple of weeks.

7 Planning

No planning applications have been received.

8 Finance

The clerk reported that the current bank balances were as follows and bank statements showing these amounts were presented and signed by the Chair.

Bank account balance is £27,920.70 as at 30th June 2023.

No income received for June.

RESOLVED that;

the following payments be authorised;

Joanne Monks	July pay	467.14
Joanne Monks	clerk expenses	32.30
Cheshire Pension Fund	July contributions	170.50
PQR Ltd	Payroll processing charge	274.20

9 August Recess

As there is no meeting of the Parish Council in August it was;

RESOLVED that;

Planning – The Clerk should liaise with the Chairman and Vice Chairman on planning applications received during the Recess with subsequent discussion with all other Councillors.

The Chairman, Vice Chairman and the Clerk be authorised to deal with all routine matters during the Recess with discussion with all other Councillors.

The August payment bank transfer will be undertaken by authorised signatories in accordance with the bank mandates. The clerk was asked to email a financial report for August with the payment schedule to all Parish Councillors.

10 Microsoft Office renewal

The clerk confirmed that the Microsoft office licence was due for renewal.

RESOLVED that;

The expenditure of up to £80.00 was approved for the renewal.

11 Remembrance Sunday

RESOLVED that;

The Parish Council will purchase a tommy statue at the cost of £200.00 plus VAT. The clerk was requested to send it to Councillor G Hudson's home address. The location of the statue will be determined at the next Parish Council meeting.

RESOLVED that;

The Parish Council would not purchase any lamp post poppies for Remembrance Sunday for 2023.

12 Wildflower planting

The clerk confirmed that she had contacted Cheshire West and Chester Council to confirm the costs involved as requested at the Parish Council meeting in June. The representative from Cheshire West and Chester Council wanted to discuss onsite with the lead Parish Councillor of this project.

RESOLVED that;

The wildflower seeds, which had already been purchased will be planted on the field at Frith Avenue. The clerk will contact the resident to confirm this.

No further wildflower planting in conjunction with Cheshire West and Chester Council will be undertaken.

13 Earlsbrook Housing Development

The clerk confirmed that she had contacted the owners regarding the condition of the Earlsbrook roundabout and no reply had been received. Councillor S Roberts confirmed that she had received a letter as a resident stating that improvements to the appearance of the site will be made shortly.

14 Internet banking

RESOLVED that;

Councillor L Walters and Councillor C Topping will be set up for internet banking for the NatWest current account.

15 D-Day event

RESOLVED that;

The clerk will contact the landlord of the Abbey Arms to see if they are interested in holding an event.

The clerk will contact Forestry England regarding the possibility of a beacon for the event.

16 Little Wood

Councillor G Hudson confirmed that work has ongoing, Councillor D Rutter will try and contact the landowner adjacent to the site.

17 Annual membership of Cheshire Community action

RESOLVED that;

The Parish Council would join Cheshire Community action at the annual membership cost of £20.00.

18 Trees around Speed sign on Station Road

Councillor J Edwards will look at trimming the trees back around the speed indicator on Station Road.

19 Permissive path off Station Road Delamere

The clerk confirmed that she had contacted the Business Development Manager of the Hollies and she had requested a meeting with the Parish Council representatives to discuss the best way forward with the project. They were unable to attend a Parish Council meeting. The clerk was asked to arrange a meeting for the afternoon of Tuesday 12th September.

20 Vyrnwy Aqueduct Modernisation Programme - Customer Engagement

Councillor D Rutter confirmed that he has attended a customer engagement session at the community centre.

The clerk was requested to contact United Utilities and request evening sessions to make the sessions more accessible for residents who worked.

21 Update from Cheshire West and Chester Councillors

There were no Cheshire West and Chester Ward Councillors present.

22 Councillor's report and future agenda items

Councillor L Walters reported that all the 40mph signs along Station Road in Delamere were faded. The clerk reported this to Cheshire West and Chester Council.

Councillor L Walters reported that when you approached the Abbey Arms Junction from Station Road there are two speed limit signs. One states 40mph and the other states 50mph. The clerk was asked to contact the Highways Dept of Cheshire West and Chester regarding this.

Councillor D Rutter reported that Delamere Community Association were applying for Section 106 funds from Cheshire West and Chester Council to undertake repairs to the car park.

Councillor D Wheeler reported that there were numerous weeds on the footpath on Station Road. The clerk reported this to Cheshire West and Chester Council for their attention.

23 Date and time of next meeting

The next Parish Council meeting is Monday 18th September 2023 at 7pm.

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Minutes of the monthly Parish meeting of Delamere and Oakmere Parish Council held on Monday 17th July 2023.